



Office of the Principal i/c  
**F.A. AHMED COLLEGE, GAROIMARI**  
P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137  
Website: [www.faacollege.org](http://www.faacollege.org):: E-mail: [faacollege1984@gmail.com](mailto:faacollege1984@gmail.com)

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### First Cycle NAAC Accreditation 2023

#### **Criteria-6** **Governance, Leadership and Management**

**Metric 6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

**Submitted to**



**THE NATIONAL ASSESSMENT AND ACCREDITATION  
COUNCIL**

## Criteria VI

### Governance, Leadership and Management

**6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

1. Vision & Mission of F.A. Ahmed College, Garoimari [\(Link\)](#)
2. Administrative Set-up
3. NEP Preparedness
4. Governing Body of the College and its Minutes
5. Functioning of Different Cells & Committees
6. Activity Report of Different Cells and Committees of the College (Please see in Cell Menu) [\(Link\)](#)
7. Financial Autonomy of Cells in accomplishing Activity
8. Institutional Development Planning [\(IDP\)](#)



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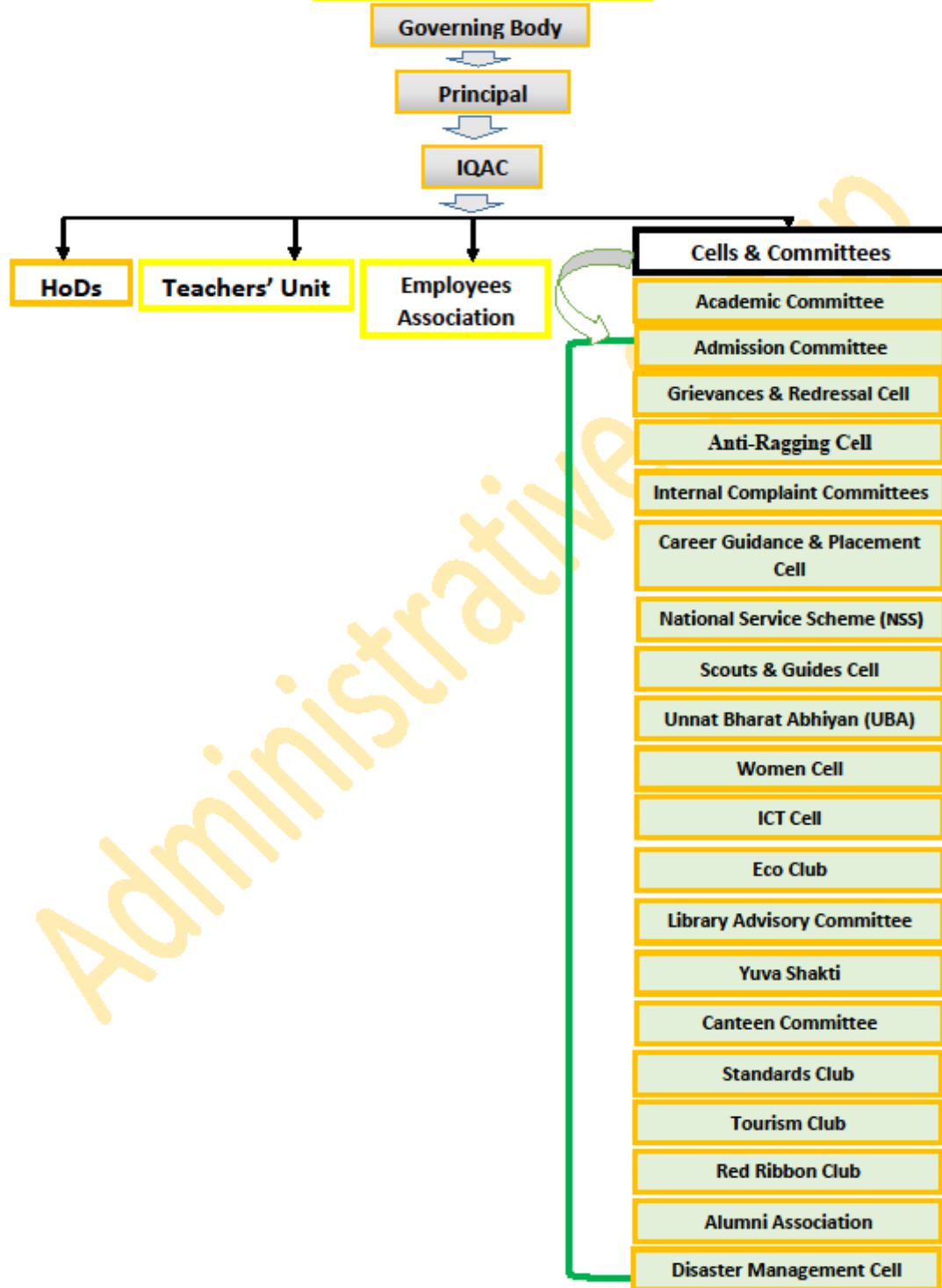
## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

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### Administrative Setup

## Administrative Setup



  
Chairman  
Internal Quality Assurance Cell  
F.A. Ahmed College, Garoimari  
Date.....

  
Co-ordinator  
Internal Quality Assurance Cell  
F.A. Ahmed College, Garoimari  
Date.....



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## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

**Metric 6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

#### NEP Preparedness

1. Task Force Committee
2. Proceeding of the Committee
3. Activity on implementation of NEP 2020



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E-mail: [faacollege\\_1984@rediffmail.com](mailto:faacollege_1984@rediffmail.com)

Memo No. FAAC/

Date: 02/05/2022

The following Assistant Professors of F.A. Ahmed College, Garoimari are appointed as the Co-ordinator/Member of "**Three Member Task Force**" for implementation of NEP 2020 of the College.

- |      |                       |                |
|------|-----------------------|----------------|
| i)   | Dr. Samir Ali         | : Co-ordinator |
| ii)  | Md. Jamir Uddin Ahmed | : Member       |
| iii) | Jakir Hussain         | : Member       |

  
Principal i/c  
F.A. Ahmed College, Garoimari  
P.O. Tukrapara, Kamrup, Assam

Principal i/c  
F.A. Ahmed College, Garoimari

F. A. Ahmed College, Garoimari.  
NEP Task Force Executive Meeting.

Venue: College premises

Date: 01-08-2022

Time: 2-30 PM

Agenda:

1. Taking chair of the president.
2. Purpose of the Meeting.
3. Discussion on Implementation of NEP.
4. Others

Signature of the Members:

1. Abdul Awal Sahab
2. Jamir uddin Ahmad
3. Dr. Samir Ali, NEP. Coordinator
4. Dr. M. Saiful Mozibur Rahman, IOPC member
5. Jakir/Huseaini.

An Executive meeting of NEP-2020 Task Force Committee is convened today on 01-08-2022 under the chair-person of Abdul Awal Sahab, Principal i/c of the College and the following resolutions are adopted unanimously in the meeting.


Resn 1:

The house discusses on the matters of implementation of the NEP-2020, FYCIGP in the UG level of the College, as prescribed by Gauhati University. The house resolved to implement the same following the guideline of the university.

Resn 2:

The house discusses on the course & curriculum of different programmes and resolved to attend the webinar, seminar on the topics of NEP-2020 organized by the College/university of our country.

At last, the president of the meeting delivered his speech and concluded the meeting.

  
Principal /c  
F. A. Ahmed College,  
Garoimari, Kamrup





F. A. Ahmed College, Garoimari  
Executive meeting of NEP-2020 Task Force  
Committee.

Venue: College premises

Date: 25-11-2022

Time: 2-00 PM

Agenda:

1. Taking chair of the president
2. Purpose of the meeting.
3. Implementation of NEP-2020
4. TDP Preparation.
5. Others.

Signature of the members:

1. Abdul Awal Sahab
2. Dr. M. Zule Mozibon Rahman, IOPC convener
3. Dr. Samir Ali
4. Jakir Hussain
5. Jamir uddin Ahmed

An executive meeting of NEP-2020 Task Force Committee is held on 25-11-2022 under the presidentship of Abdul Awal Sahab, Principal i/c of the College and the following resolutions are taken in the meeting.

Resolution No. 1:

The house discusses on the implementation of NEP-2020 in the college. After a prolonged discussions, the house resolved to get ready to undergo in accordance with the National Education policy (NEP) 2020, adopted by the Gauhati University.


Resolution No. 2: The house discusses the matter of NEP-2020, and resolved to organize the workshop

Seminar, orientation programme on the forthcoming guidelines of Gauhati University for improving the overall educational experience for both students and staff members.

### Resolution No. 3

The house discussion on preparation of Institutional Development plan (IDP) for greater interest of the college. After a fruitful discussion, the house resolved to prepare the IDP, as long term plan for 15 years with the discussion of principal i/c and the IQAC.

At last, the president of the meeting delivered his speech and requested all concerned to implement the NEP-2020 and concluded the meeting.

  
Principal i/c  
F. A. Ahmed College,  
Garoimari, Kamrup



F. A. Ahmed College, Gauhati  
Executive Meeting of NEP-2020 Task Force Committee

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Venue: College Premises

Date: 01-08-2023

### Agenda:

1. Taking Seat of the chair person.
2. purpose of the meeting.
3. Discussion regarding an workshop on preparation of Pos, Pso, & Cos under FYUGP, NEP-2020.
4. others.

### Signature of the attendees:

1. Abdul Awal Sahab Principal
2. Dr. Samir Ahi
3. Dr. M. Sulc Muzher Rahman
4. Jahir Hussain
5. Jamir Uddin Ahmed

An executive meeting of the Task Force Committee of the college has been organised under the presidentship of Hon'ble Principal i.e Mr. Abdul Awal Sahab and the purpose of the meeting is explained by Dr. Samir Ahi.

In the meeting after a prolonged discussion on the agenda no 3, the house resolves the following resolution unanimously.

### 1st Resolution:


The house discusses on the matter of implementation of NEP-2020, the Course Curriculum, Common Course, credit framework, Structure of the FYUGP Course. After a healthy discussion, it is resolved to aware all the teaching and non-teaching staff regarding all the aspects of NEP-2020, regarding guidelines of the committee.

University towards the implementation of New Education policy by organizing an workshop on this matter.

2nd Resolution :

The house resolves to conduct an workshop on Discussion on preparation of POS, PSOs, & COs under FYUGP, NEP-2020, on 03-08-2023.

At last, the Chair person of the meeting delivered his speech and after that concluded the meeting.

  
Principal i/c  
F. A. Ahmed College,  
Garoimari, Kamrup



## Workshop on

7

Discussion on preparation of POs, PSO's, & COs under  
FYUGEP, NEP-2020

Date :- 03-08-2020

Time : 2-00 PM


Venue : Collage premises.

### Agenda:

1. Taking chair of the president
2. Purpose explanation.
3. Lecture on topic related theme by Samarth  
Co-ordinator, NEP, Coordinator.
4. Interaction with faculty members.
5. Others.

### Signature:

1. Abdul Awal Sahab, Principal
2. Dr. Shaikh Fakor Uddin Ali
3. Jamil Uddin Ahmed
4. Dr. Samir Ali
5. Dr. M. Gule Nazim Rahman
6. Aynul Haque Choudhury
7. Jakir Hussain
8. Abdul Ahim
9. Lutfur Rahman
10. Dr. Rubul Amin
11. Hagarat Ali
12. Md. Abrar Ali
13. Nasir Uddin Ahmed
14. Md. Nurul Anwar Haque
15. Syed Aburabi Rahman

  
Principal U.C.  
Collage

16. Manji Ahmed

17. Abdul Karim

18. Abdul Hashem - Jr. AssH - F.A.A.C

F.A. Ahmed college, Ghattoimari.

Executive meeting of NEP-2020 Task Force Committee.

Venue: College premises

Date: 07-08-2023

Agenda:

1. Taking chair of the president.
2. Purpose of the meeting.
3. Discussion on organisation of an orientation Programme on NEP-2020, FYUGP Course Structure, Credit framework, etc.
4. Others.

Signature of the members:

1. Abdul Awal Sahab Principal/c
2. Dr. Samir Ali
3. Jamiluddin Ahmad
4. Jakir Hussain
5. Dr. M. Zulfikar Monir Rahman, IAS C-  
Co-ordinator

An executive meeting of the Task Force Committee of the College has been organised under the presidency of Honorable principal i/c. In the meeting after a prolonged discussion on the agenda, the house resolves the following resolutions unanimously.


Resolution No. 1: The house discusses on the matters of Core Course, Common-Course, academic Bank of credit, attendance of the students and after a healthy discussion, the house resolved to aware all the student under FYUGP, an orientation

Programme to be organised.

Resolution No. 2:

The house resolved to conduct an orientation programme on Code and Conduct of the college where NEP-2020, guidelines of Gauhati University on FYUGP will be included. The date is fixed on 09-08-2023.

At last, the chairperson delivered his lecture and concluded the meeting.

  
Principal I/c  
F.A. Ahmed College,  
Garomari, Kamrup





F.A. Ahmed college, Gascimari,

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An orientation programme

on

'Code of conduct of the college, POs, PSO's, & COs,  
Anti-ragging, Anti-Sexual, Grievances and redressal issues'

Date: 09-08-2023

Venue: College Premises  
Hall no-1

Time: 11-00 AM

Agenda:

1. Taking Seat of the chair-person.
2. Purpose of the meeting.
3. Lecture on NEP-2020 related issues: NEP, Coordinator
4. others.

Signatures:

1. Abdul Awal Sahabi, Principal
2. DR. M. Sule Khan, Deana, IAC, Cordula,
3. Anul Hogue Chondhury.
4. Jaki Hussain
5. Jamil uddin Ahmed
6. Dr. Shaikh Fokor Uddin, Sr. At
7. Lutfur Rahman
8. Akbarul Alam.
9. Dr. Rubul Amin.
10. Hazrat Ali
11. Md. Akbar Ali
12. Md. Nurul 33, Anwar Hogue
13. Nasir uddin Ahmed.
14. Dr. Syed Atowal Rahman.
15. Manji Ahmed
16. AbulKamran
17. Dr. Samir Ali.
- 18.

Principal's  
Ahmed College  
Kamru

19. Mokibul Islam
20. Mariam Nissa
21. Maryam Khatun
22. Mondol Miya
23. Aibul Rahman
24. Kaizuddin
25. Ummahani Khatun.
26. Kashem Aci
27. Helmina Akhtar
28. Masmuda Sutradhar
29. Farima Sultana
30. Asiya Khatun
31. Halima Parbin
32. Rupali Mondal.
33. Nur Alam
34. Shizim Akhtar
35. Shohida Khamam
36. Shuz Islam
37. Shethemza
38. Rinji Ahmed
39. Mahfija Ahmed.
40. Jahumara Begum
41. Sayeda Muhammuda Sultana
42. Sheikh Nazjima Akter.
43. Sahida Ahmed
44. Abul Hashem, Jr. Assistant, F.A.A.C.
- 45
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- 51

F.A. Ahmed College, Garcoimari.

Executive meeting on NEP-2020 Task-Force Committee.



Venue: College premises

Date: 10-08-2023

Time: 2:30 PM

Agenda:

1. Taking chair of the president
2. Purpose of the meeting.
3. on approval the Subjects of MDC, VAC, AEC and SEC.
4. others.

Signature of the members:

1. Abdul Anwar Sahab, Principal i/c
2. Dr. M. Sulch Meslan Rahman, (OPC) coord
3. Dr. Samir Ali, NEP Coordinator
4. Aynul Haque Choudhury.
5. Dr. Shaikh Fozor, Vice-Chair Ali Ar-I.
6. Jakir Hussain
7. Navis Uddin Ahmed, Academic Incharge.

An executive meeting of NEP-2020, Task Force Committee is held on 10-08-2023, under the Presidentship of Hon'ble principal i/c, Mr. Abdul Anwar Sahab and the following resolutions are taken in the meeting.

1st. Resolutions

The house discusses on the Selected Subjects of MDC, VAC, AEC and SEC by the concerned department of the college. After a prolonged discussion on the matter, the house resolved to approve the following Common-Course as prescribed by Gauhati University for FYUGP 1st Semester. The approved Subjects are -

1. MDC -

(a) Humanities and Social Sciences-1

(b) Foundations of Library and Information Science

(c) Foundations of Mathematical Sciences-1

Principal i/c  
Date: 10/08/23  
Time: 2:30 PM

2. AEC —

- (a) Jogajogmulok Akhomiya-1
- (b) Alternative English-1
- (c) Hindi Kabayadharca

3. SEC —

- (a) Asomiya Akhor Jotani (Assamese)
- (b) Spoken Arabic-1 (Arabic)
- (c) Data Collection and Presentation (Economics)
- (d) Skill on practice Teaching (Education)
- (e) Spoken Hindi (Hindi)
- (f) Historical Tourism in NEI (History)
- (g) Panchgati Raj in practice (Pol. Science)

4. VAC —

Environmental Studies - 1

Resolution NO-2

The house discusses about the matter of COs and POs of different programmes of the college. The house resolved to authorise the matter to the concerned departments for preparation of the same for B.A. 1st semester and submit the COs and POs to IQAC as soon as possible.

At last, the chairman of the meeting delivered his speech and requested all concerned to implement the NEP-2020 and concluded the meeting.

Executive meeting of NEP-2020 Task Force Committee.



venue: College Premises.

Date: 20-11-2023

Time: 2-30 pm.

Agenda:

1. Taking chair of the president.
2. Explanation the purpose of the meeting.
3. On preparation the question papers for Common Courses.
4. Others.

Signature of the members.

1. Abdul Awal Sahab, Principal i/c
2. Dr. Shaikh Akbar Uddin Ali Sh. i.
3. Dr. Samir Ali, NEP Coordinator.
4. Jamir Uddin Ahmed
5. Dr. M. Sule Hossain Bahar
6. Anul Haque Choudhury
7. Jakir Hossain
8. Nasir Uddin Ahmed, Academic Incharge.

An executive meeting of NEP-2020 Task Force Committee of F.A. Ahmed College, Garoimari is convened today on 20-11-2023 and the meeting is presided over by the principal i/c of the College. The following resolutions are adopted in the meeting.

Resolution No-1:

The house discusses on setting of question papers for Common Courses for the ensuing B.A. 1st Semester examination/23. After a prolonged discussion, the house forwarded the matter to Examination Board of the College to take initiatives in preparing the same abiding the guidelines of Gauhati University. The house also resolved to provide necessary direction to conduct the Common Course Examinations smoothly.

  
Principal i/c

At last, the president of the meeting conducted the meeting with Seeking Co-operation of all concerned to implement the NEP-2020 Successfully.

  
Principal IIC  
F. A. Ahmed College  
Garimari, Kamrup

A Programme on “**Discussion on Preparation of POs, PSOs & COs under FYUGP, NEP-2020**” was organized by the IQAC, F.A. Ahmed College, Garoimari on 03/08/2023. **Md. Nurul Islam**, Hon’ble President of G.B., Abdul Awal Sahab, Hon’ble Principal and Teaching Staff of the College were present in the Meeting.

**Objective:** Main objective of the programme was to familiarize and aware the teachers towards Nep-202 Syllabus under Guwahati University and to encourage them to prepare Department-wise the POS, PSOs & COs.



**“An Orientation Programme on Code and Conduct of the College, POs, PSOs & COs of FYUGP under NEP-2020, Anti-Ragging, Anti-Sexual, Grievances and Redressal Issues”** was conducted by the IQAC on 09/08/2023 among the students of the College. Main objectives of the programme was to familiarize the especially the new comers students about the above mentioned issues.





# ফখৰুদ্দিন আলী আহমেদ কলেজৰ মুখপত্ৰ 'বালিচন্দা' উন্মোচন

প্ৰতিদিন সেৱা, গুৱাহাটী, ১০ অক্টোবৰ : কামৰূপ জিলাৰ গুৱাহাটীৰ ফখৰুদ্দিন আলী আহমেদ মহাবিদ্যালয়ত ৯ অক্টোবৰ মহাবিদ্যালয়খনৰ বহুকেইটা মুখপত্ৰ 'বালিচন্দা'ৰ লগতে অধ্যাপক ডাঃ কেচ মজিবৰ সহায়ত লিখা গবেষণামূলক গ্ৰন্থ 'Semester System and Its Impact on Students in Undergraduate Classes' অনুবাদিতকৈ উন্মোচন কৰে অসম চৰকাৰৰ প্ৰাইমাৰী অধ্যাপক বৰ্গৰ অধ্যাপক ডাঃ কলকাতা কলিতাই। মুখপত্ৰ উন্মোচন কৰি ডাঃ কলকাতা কলিতাই মুখপত্ৰখনত মহাবিদ্যালয়ৰ বাবে বৃত্তি কৰা তেওঁৰ কাম আৰু অধ্যাপকসকলে হৈছে আটাইতকৈ ভাল শিক্ষাৰ্থীসকলক ইচ্ছাশক্তি প্ৰত্যাহ্বান কৰি প্ৰতিষ্ঠান অস্থান কৰায়। ফখৰুদ্দিন আলী আহমেদ মহাবিদ্যালয়ৰ অধ্যাপক অধ্যাপক ডাঃ কেচ মজিবৰ সহায়ত অনুষ্ঠিত কৰি

সভাত মাৰ্গদৰ্শী উপায় মহাবিদ্যালয়ৰ অধ্যাপক অধ্যাপক আলী আহমেদ, গুৱাহাটীৰ ফখৰুদ্দিন আলী আহমেদ

মহাবিদ্যালয়ৰ পৰিচালনা সমিতিৰ সভাপতি নুৰুল ইছলাম, মহাবিদ্যালয়খনৰ পৰিচালনা সমিতিৰ সভাপতি তথা সভাপতি

অধ্যাপক ফখৰুদ্দিন আলী আহমেদ, গুৱাহাটী মহাবিদ্যালয়ৰ প্ৰধান শিক্ষক নুৰুল ইছলাম, চাম্পুপাৰা উচ্চতৰ মাধ্যমিক বিদ্যালয়ৰ পৰিচালনা সমিতিৰ সভাপতি অধ্যাপক কেচ মজিব, ডি. কে. এই. প্ৰেছ ক্লাবৰ উপ-সভাপতি অমিত্ৰ অল-হুছান, সাধাৰণ সম্পাদক অজিতুৰ ৰামান চৌধুৰী, গুৱাহাটীৰ কলকাতা প্ৰাইমাৰী বিদ্যালয়ৰ প্ৰিন্সিপাল দেৱানী দেৱী, মহাবিদ্যালয়ৰ অধ্যাপক-অধ্যাপিকৰ লগতে শিক্ষাৰ্থীসকল উপস্থিত থাকে। মুখপত্ৰ উন্মোচনী পূৰ্ণ মহাবিদ্যালয়খনৰ প্ৰাৰ্থনাপুৰে নুৰাৰে মুকলি কৰে ডাঃ কলকাতা কলিতাই। ইয়াৰ পূৰ্বে গুৱাহাটীৰ ফখৰুদ্দিন আলী আহমেদ মহাবিদ্যালয়ৰ অধ্যাপক, অধ্যাপক-অধ্যাপিকা, পৰিচালনা সমিতিৰ সভাপতিৰ সৈতে শিক্ষাৰ্থীসকলক সৈ এক সন্মিলনী সভাত অনুষ্ঠিত হয়।





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## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

**Metric 6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

G.B. of F.A. Ahmed College, Garoiamri



Office of the Principal

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P.O.-Tukrapara, Dist- Kamrup, Assam, PIN-781137

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Memo No. FAAC.....

Date-17-04-2023

## GOVERNING BODY F. A. AHMED COLLEGE, GAROIMARI.

Sl No	Name of the G.B. Member	Address	Designation	Contact No.	Date of Appointment
01	Md Nurul Islam	Chairman, Brahmaputra Valley Academy Junior College.	President	9954111402	24-06-2022
02	Abdul Awal Sahab	Principal i/c	Secretary	9859125838	
03	Dr. Gajendra Adhikary	Principal, D. K. Girls' College, Mirza.	G U Nominee	8638288952	
04	Dr. B. B. Panda	Principal, B. P. C. College, Nagarbera.	G U Nominee	9435263936	
05	Nurul Islam	Mohimari	Guardian Member	9085662278	18-02-2022
06	Magrab Ali	Majortop	Guardian Member	9954297299	18-02-2022
07	Ruma Sutradhar	Goroimari Satra	Guardian Member(Lady)	8822344141	18-02-2022
08	Hazrat Ali	Asstt. Professor	Teacher Representative	8638255006	22-03-2023
09	Ayan Ali Ahmed	Asstt. Professor	Teacher Representative	8638604391	22-03-2023
10	Rekibuddin Ahmed	MLA 49 Chhaygaon LAC	Special Invitee Member	9954121017	
11	Dr. Babar Ali	Librarian	Govt. Nominee	8638752957	
12	Ahdul Kashem Choudhury	Senior Assistant	Non-Teaching Representative	8638096519	08-04-2023

  
Principal i/c  
F. A. Ahmed College, Garoimari  
Principal i/c  
F. A. Ahmed College  
Garoimari, Kamrup, Assam  




Office of the Principal i/c  
**F.A. AHMED COLLEGE, GAROIMARI**  
P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137  
Website: [www.faacollege.org](http://www.faacollege.org):: E-mail: [faacollege1984@gmail.com](mailto:faacollege1984@gmail.com)

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## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

**Metric 6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Minutes of G.B. of F.A. Ahmed College, Garoiamri

Certified that this Khata Contains from  
Page no. 1 to excluding its Cover pages. It  
will be used as G.B. Proceeding Book of  
the College.



Principal IC  
F.A. Ahmed College  
P.O. Tutrapara, Kamru

Governing Body Meeting  
F.A. Ahmed College, Garoimari

Venue - College Premises

Date - 20.05.2018

Time - 01. Pm

Agenda of the meeting

1. Confirmation of Resns. of last meeting
2. Using of new Proceeding Book of G.B.
3. On DHE's letter
4. Extension of term of DDO
5. Others

Name of the members	Designation	Signature
1. Khabiruddin Ahmed	President	
2. Abdul Azeal Sahab	Principal/c	
3. Amir Ali	Guardian member	
4. Banizur Rahman	" "	
5. Monowara Khatun	" " Lady	
6. Habibur Rahman	G.U. nominee	
7. Abdul Kalam Azad	" "	
8. Md. Nuruz Zaman Haque	T.R	
9. Ayan Ali Ahmed	T.R	
10. Mainul Haque	nominated	
11. Rezaibuddin Ahmed	M.A	

A meeting of G.B of F.A. Ahmed College, Garoimari is held today on 20/5/18 under the Presidentship of Mr. Khabiruddin Ahmed. The following resolutions are adopted unanimously in the meeting.

Contd.

Agenda item no.01

Reln. no.01

The principal of the College reads out the xerox copy of the resolutions (the original xatnikhata seized by S/I. Kapil Pathak for police case) adopted in the last G.B. meeting dtd 4/10/2017. The house after a prolonged discussion on the implementation of the resolutions confirms the resolution of G.B. meeting dtd 4/10/2018.

Agenda item no.02

Reln. no.02

The house resolves to use this Proceeding Book as new Proceeding Book of G.B. of the College.

Agenda item no.03.

Reln. no.03.

The principal of the College places in the meeting a letter no. being PC/HE/Prov/DDO/1/2018/PT/1/160 dtd 18/11/2017 for discussion. After a prolonged discussion the house resolves to extend of term of Abdul Azeed Sahab, Principal Vc of the College as DDO of the College for the earlier gap period from June, 2017 to August, 2017 and regularised the same. It is also resolved that a copy of this resolution be sent to the DHE Assam for information and necessary action.

Agenda item no.04

Reln. no.04

The house discusses the entire matter of term of DDO of the College and decides to extend the term of Abdul Azeed Sahab Principal Vc of the College as DDO of the College for the earlier period of December, 2017 to February, 2018 and March, 2018 to May, 2018 and regularised the same.

It is also resolved that a copy of this resolution be sent to the DHE Assam for information and necessary action.

Agenda item no.

Reln. no.05

The house discusses the matter of extension of term of DDO of the College and decides to extend the term of Abdul Azeed Sahab, as the principal Vc of the College as DDO for further period from June, 2018 to August, 2018 or till further order from DHE Assam.

It is also resolved that a copy of this resolution be sent to the DHE Assam for information and necessary action.

Resubmitted  
Dr.  
Principal  
G.B. FA Ahmed College  
P.O. Talukani, Kamrup, Assam

Read, discussed & confirmed  
Dr.

Principal  
G.B. FA Ahmed College  
P.O. Talukani, Kamrup, Assam

Governing Body Meeting  
F. A. Ahmed College, Garoimari

Venue - College Premises

Date - 30-12-2018

Time - 11.00 a.m.

Agenda of the meeting

1. Confirmation of Resols. of last G.B meeting
2. Regarding Audit
3. Extension of term of DDO
4. Refund Tuition fee to Govt.
5. On opening of A/c of Fixed deposit
6. Regarding NAAC
7. On Salary of V.Q. employees.
8. Others

Name of the members	Designation	Signature
1. Khabir uddin Ahmed	President	
2. Abdul Awal Sahab	Principal/IC	
3. Fazal Haque	Guardian member	
4. Nurul Islam	" "	
5. Jahura Begum	" " Lady	
6. Habibur Rahman	G.U. nominee	
7. Dr. Abul Kalam Azad	" "	
8. Hassrat Ali	T.R	
9. Mahibur Haque Choudhury	T.R.	
10. Mehbubur Rahman	Member	
11. Rezauddin Ahmed	M.L.A.	



# Governing Body Meeting F.A. Ahmed College, Gassimari

Venue - College Premises  
Date - 05/01/2019  
Time - 10 am.

## Agenda of the meeting

1. Confirmation of Res. of last G.B. meeting
2. Regarding Audit
3. Extension of term of D.D.O
4. Refund Tuition fee to Govt.
5. on opening of A/c of Fixed deposit
6. Regarding NAAC
7. on Salary of U.G. employees
8. others

Name of the members	Designation	Signature
1. Khabiruddin Ahmed	President	
2. Abdul Asad Sahab	Principal/ie	
3. Fazal Haque	Guardian member	
4. Nurul Islam	" "	
5. Jahura Begum	" " Lady	JB
6. Habibur Rahman	G.U. nominee	
7. Dr. Abu Kalam Azad	" "	
8. Hazrat Ali	T.R.	
9. Mohibul Hoque Chaudhury	T.R.	
10. Mahbubur Rahman	nominated	
11. Babar Ali	Librarian	
12. Rezaibuddin Ahmed	Hbb M.L.A.	

Before starting of the meeting, the members present in the meeting introduced one another. The Principal of the College welcomes and congratulates all the members present in the meeting and requests Mr. Khabiruddin Ahmed,

the President of G.B. of the College to take the chair of the meeting. The President, requesting co-operation from all the members calls the meeting to order.

Agenda item no. 01

Retn. no. 01

The Principal of the College reads out the resolutions adopted in the last G.B meeting dtd 4/10/2017 and 20/5/2018. The house after a prolonged discussion on the implementation of the resolutions confirms the same of the last G.B meetings.

Agenda item no. 02

Retn. no. 02

The house discusses on the matter of Cash Audit of Cash Account of the College. The Principal of the College clarifies the audit of Cash Account of the College has been completed for the period of 1-1-2015 to 31-3-2017 by Registered Chartered Accountant and after approval of G.B submitted the same to DHE along with the Particulars of U. & employees of the College for Provincialisation of their services. But the house directs the Principal to complete the Social audit of the College from 1-1-2015 to 31-12-2018 and select the following persons as auditor

1. Mr. Aynul Haque Chondhury, Ass'tt. Prof. of the College
2. Mr. Taibor Rahman Khan, Ass'tt. Prof. of the College
3. Mr. Nurul Islam, Member of G.B. of the College
4. Mr. Bilayet Hussain, Retd. Teacher

It is also resolved that the Social audit be completed within 15th February, 2019.

Agenda item no. 03  
Reln. no. 03

The house discusses the matter on the term of extension of DDO and decides to extend the term of DDO Abdur Awwal Sahab, Principal VC of the College for the gap period of Sept, 2018 to Nov, 2018 and regularized the same. The Principal VC of the College is directed to send a copy of this resolution to DHE, Assam for information and necessary action.

Agenda item no. 04  
Reln no. 04

The house discusses the matter of extension of term of DDO of the College and decides to extend the term of DDO Abdur Awwal Sahab, Principal VC of the College as DDO for the period from Dec, 2018 to February, 2019 or till further order from DHE, Assam.

It is also resolved that a copy of this resolution be sent to the DHE, Assam for information and necessary action.

Agenda item no. 05  
Reln. no. 05

The Principal of the College informs the house about the matter of refund of tuition fee which is payable to the Govt. just after collection the same. The house discusses and decides as the tuition fee has already been paid to the underqualified employees of the College in the name of salary and it may be refunded if found available after auditing the cash account of the College or till further order from DHE, Assam.

Agenda item no. 06:

Reln. no. 06

The house discusses on opening an account of Fixed Deposit and decides to open the same with Rs. 150,000/- (One lakh fifty thousand only) in SBI, Gumri Branch. The Branch Manager SBI, Gumri Branch is requested to open the same in the name and style of F. A. Ahmed College, Gardimari to be operated jointly by the President of G.B and Principal of the College. The Principal is directed to take necessary step for opening the account of Fixed Deposit.

Agenda item no. 07

Reln. no. 07

The Principal of the College raises the matter of NAAC Inspection which is mandatory for the College. After a deliberate discussion the house suggests the Principal to take necessary step for preparation of NAAC within the year 2019 and a Progress report be prepared by the Coordinator of IQAC for the same.

Agenda item no. 08

Reln. no. 08

The house discusses the regarding salary of underqualified employees of the College. The Principal of the College informs the house, Admission fee of the B.P.L. Students have not released by the Govt. and without having the fee it is not possible to pay the same. The house suggests the Principal to pay the salary for underqualified

employees for One month at present.

Agenda item no.

Reln. no. 09

The house feels the necessity of a Permanent Principal of the College and after a prolonged discussion, resolves to submit a proposal for Permanent Principal of F.A. Ahmed College, Gasoimari to DHE, Assam and giving responsibility of submission of the same to the following persons:

1. Rexibuddin Ahmed, (Honble Member, GB cum MLA, 49 No. Chhaygaon LAC)
2. Hazrat Ali (Teacher Representative, GB)
3. Mahibul Hogue Choudhury (Teacher representative, GB)
4. Nurul Islam, (Honble Member, GB)

The house requests the DHE, Assam to take necessary steps for appointment of a Permanent Principal for the College.

Agenda

Reln. no. 10

The Principal of the College raises the matter of Proceeding Book and other documents seized by S/I Kapil Pathak I/O of the case no. . . .

After a prolonged discussion the house directs the Principal to take immediate step for recovering the same. It is also decided acknowledgement copy of seized documents be supplied to all the members of G.B.

It is also resolved that all the Bank account no. and G.B resolutions be supplied to the G.B members.

Retn. no. 11

The Principal of the College informs the house the term of validity of Society Registration Certificate of the College has already been expired. After discussion on it the house decides to renew the Society Registration Certificate and requests the authority for renewal the same. The Principal of the College is directed to take step for renewal the certificate.

Retn. no. 12.

The house resolves to include the name of Baber Ali librarian of the College into the G.B of the College as ex-officio member as per Govt. order vide letter no. DHE/PA/GB/Misc/4/2018/2 dated 03/07/2018. The Principal is directed to send a copy of this resolution to Mr. Baber Ali, Librarian of the College.

Confirmed

President  
GB, FA Ahmed College, Garoimari  
PO. Tukrapara, Kamrup, Assam

Recorded by  
Principal i/c  
FA Ahmed College, Garoimari  
PO. Tukrapara, Kamrup, Assam

President  
GB, FA Ahmed College, Garoimari  
PO. Tukrapara, Kamrup (Assam)

## Governing Body Meeting F.A. Ahmed College Garoimari



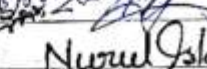
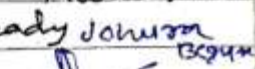

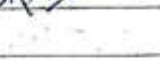



Venue - College Premises

Date - 27/10/2019

Time - 1 P.m.

### Agenda of the meeting

1. Regarding DHE's letter No. PC/HE/20/2012/PT/11/64 dated Bahilipara the 26th April/2019.
2. Formation of Construction Committee
- 3.

Name of the members	Designation	Signature
1. Khabiruddin Ahmed	President	
2. Abdul Azeal Sahab	Principal	
3. Faisal Haque	Guardian member	
4. Nurul Islam	"	 Nurul Islam
5. Jahura Begum	"	 " Lady Jahura Begum
6. Habibur Rahman	G.U Nominee	
7. Dr. Abul Kalam Azad	" "	
8. Johura Begum	T. R.	
9.	T. R.	
10.		
11. Baber Ali	Librarian	
12. Rezaibuddin Ahmed	Honble M.L.A.	
13.		

An emergent meeting of G.B. of F.A. Ahmed College, Garoimari is held today on 27/10/2019 under the Presidentship of Mr. Khabiruddin Ahmed Honorable President of G.B. of the College. The following resolutions are adopted in the meeting unanimously.

## Agenda item no. 1

Retn. no. 1

The Principal of the College places a letter of DHE vide no. PC/HE/20/2012/PT/11/64 dated 26/04/2019 in the meeting for discussion. After a prolonged discussion the house resolves to utilise the amt. of Rs. 1.00 (One crore) for construction of Boundary wall and extension of class Room of the College. The Principal is directed to take necessary step for construction of Boundary wall and extension of class Room by the sanctioned amount received from Govt.

## Agenda item no. 2

Retn. no. 2

The house to implement the Govt. fund of Rs. 1.00 (One crore) of which Rs. 50 (fifty) lakh has already been received for construction of Boundary wall and extension of class Room of the College constitute a Construction Committee as per Govt. guideline with the following members.

1. Mr. Khakiruddin Ahmed President of G.B. Chairman
2. Abdul Awal Sahab Principal of the College Member Secretary
3. Mr. Rekiuddin Ahmed Local M.L.A. Member
4. » Jaynool Haque Asstt Executive Engineer do
5. a) Ayunul Haque Chondhury Selected do
- b) Taibor Rahman Khan do
6. a) Danis Ali Ahmed Retired Teacher do
- b) Abdul Matleb Retired Teacher do

It is also resolved that the Construction Committee be authorized to do all the needful in connection with the construction of Boundary wall and extension of class Room of the College.



Retn. no. 3

The house resolved that the President and Secretary of Construction Committee of Boundary wall and extension of classroom be authorised to withdraw the amount from the Bank Account whenever they feel necessary for the purpose of the Construction of Boundary wall and extension of classroom.

Retn. no. 4

Resolved that the Foundation Stone for the Construction of Boundary wall and extension of classroom be laid down by Mr. Rekiuddin Ahmed, Honble M.L.A., Chhaygaon L.A.C. in presence of Mr. Khabiruddin Ahmed, Honble G. B. President of the College. The Principal is directed to invite Mr. Rekiuddin Ahmed, Honble M.L.A. and G. B. President of the College for the same.

Retn. no. 5

The Principal of the College places in the meeting of the audit Report of Women's Hostel prepared by C.A. which has already been submitted to Joint Secretary UGC, NERO by the Principal for approval. After a prolonged discussion the house approves the expenditure of Rs. 40,17,637/- (Forty lakh Seventeen Thousand Six hundred thirty Seven) only.

It is also resolved that the house approves the Revised Plan & Estimate of Women's Hostel submitted by the Principal vide letter no. FAAC/UGC-1/Des/54/16/62-1 Dated 18/03/2016

Retn. no. 6

The Principal of the College informs the house that the 2nd and final installment of UGC grant of W/Hostel will be released by UGC after completion of the construction of Women's Hostel. The house after a prolonged discussion directs the Principal to take any step for completion the construction of Women's Hostel, so that the UGC releases the 2nd and final instalment of the same.

Retn. no. 7.

The Principal of the College informs the house regarding expired the term of present G.U. nominee member to the G.B. of the College. After a prolonged discussion the house resolves to prepare the following panel of suggested names of persons for selection of G.U. nominee members:

1. Mr. Habibur Rahman, Retired Principal, FA. Ahmed College
2. Dr. Abul Kalam Azad Principal, Sontali An. College
3. Mr. Akkas Ali Ahmed Principal, Major top H.S. School
- 4.
- 5.

The Principal of the College be directed to submit this panel to <sup>Registrar,</sup> G.U. for selection of G.U. nominee to the G.B. of the College.

Retn. no. 8

The house resolved that present G.U. nominee member Mr. Habibur Rahman and Abul Kalam Azad will attend the G.B. meeting till the selection of G.U. nominee member by the G.U.

Copy for  
D.D.

12/1/20

Principal  
F.A. Ahmed College, Garoimari  
P.O. Tukrapara, Kamrup, Assam

President  
G.B. F.A. Ahmed College Garoimari  
P.O. Tukrapara, Kamrup (Assam)

# Governing Body Meeting

19

F. A. Ahmed College, Garolmari

Venue - College Premises

Date - 12/01/2020

Time - 12.30 P.m.

## Agenda of the meeting

1. Confirmation of Resolutions of last GB meeting
2. On Audit report
3. On application of T.R member to G.B
4. Regarding Promotion under CAS
5. Regarding Salary of U.Q. employees
6. others

Name of the members	Designation	Signature
1. Khabiruddin Ahmed	President	KS
2. Abdul Azeel Sahab	Principal	AS
3. Fajal Haque	Guardian member	FH
4. Nurul Islam	" "	NI
5. Jahura Begum	" " Lady Johura Begum	
6. Habibur Rahman	G.U nominee	
7. Dr. Abdul Kalam Azad	" "	AKA
8.		
9. Bilayet Hussain		
10. Taibor Rahman Khan		TR
11. Rezaibuddin Ahmed	Honble MLA	
12. Babar Ali	Librarian	

## Auditors

1. Bilayet Hussain
2. Arzad Haque Choudhury
3. TR Khan

A Governing Body meeting of F.A. Ahmed College Gasimari is held today on 12/01/2020 under the Presidentship of Mr. Khabiruddin Ahmed, honorable President of G.B of the College. The following resolutions are adopted in the meeting unanimously.

Agenda item no. 1

Retn. no. 1

The Principal of the College reads out the resolutions of the G.B meetings dtd 5/1/2019 and 27/10/2019. The house after a prolonged discussion on the implementation of the resolutions confirms the resolutions of G.B meeting dtd 5/1/2019 and 27/10/2019.

Agenda item no. 2

Retn. no. 02

The house discusses the matter of on two separate applications submitted by the Teachers regarding selection of T.R member to the G.B. of the College. After a prolonged discussion the house directs the Principal to call a Teachers staff meeting and solve the matter of selection of T.R. members to the G.B of the College. It is also directs the Principal that if he feels need may call the President and two G.B nominee member of the G.B in the <sup>Teachers</sup> Staff meeting for solving the matter of selection of T.R member.

Agenda item no. 2

Retn. no. 03

The house discusses the matter of audit report for the period of 1-1-2015 to 31-3-2018. After a brief discussion on it the house defers the matter to next G.B. meeting.

Agenda item no. 4

Retn. no. 04

The Principal of the College informs the house regarding the matter of promotion under CAS from stage I to stage II of the following Assistant Professors:

1. Dr. Shaikh Fokoruddin Ali Ahmed, Assistant Professor Deptt. of Mathematics
2. Lynal Hoque Choudhury, Asstt. Professor, Deptt. of Education (HOD)
3. Dr. Shakiin ulin Ahmed, Assistant Professor, Deptt. of Education
4. Kanchan Choudhury, Assistant Professor, Deptt. of Education

After a pooling discussion, as per the report of DPC held on 13-11-2019, the honorable house resolves to forward the matter to DHE, Assam for considering the matter of promotion favourably and for further needful action.

Retn. no. 05

The Principal of the College reads out the application of 17 (seventeen) nos. of provincialised teachers and letter no. DHE/CE/UGC/Circular/136/2017/96, dated 19-01-2019 and DHE/CE/UGC/SC/362/2016/207, dated 14-06-2018. The Principal also reads out the Govt. O.M. No. AHE/502/2014/131, dated 24-05-2018 and Govt. O.M. No. AHE30/2018/34, dated 28-12-2018 relating to counting of service period of seniority from the date of appointment/regularization in sanction posts for college teachers/librarian appointed/regularized subject to clearing of NET/SLET/M.Phil/Ph.D. whose joining date in service is prior to 24-06-2004. After a threadbare discussion on the matter, the G.B. resolved that the college being provincialised w.e.f. 01-01-2013, the former service of the applicants rendered to this institution is not counted which deprives them of their career opportunities.

Therefore the G.B. of F.A. Ahmed College, Garoinari requests DHE/Government to approve the seniority/promotion by rendering service to the institution since long. In this context, the G.B. of the college directed principal to do the needful and move to DHE in this connection.

Agenda item no. 05

Retn. no. 06. The house discusses on the salary of underqualified employees of the college. After a brief discussion the house defers the matter to next G.B. meeting.

Agenda item no. 6

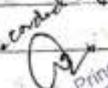
Reln. no. 07

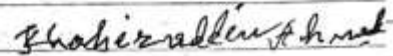
The house discusses on the term of extension of DDO and decides to extend the term of DDO Abdul Aasal Sahab Principal /c of the College for the gap period of June 2019 to August, 2019 and September, 2019 to November, 2019 and regularised the same. The Principal /c of the College is directed to send a copy of this resolution to DHE, Assam for information and necessary action.

Reln. no. 08

The house discusses on the term of extension of DDO, <sup>and decides to extend the term of DDO</sup> Abdul Aasal Sahab Principal /c of the College for the period of December, 2019 to February, 2020 or till further order from DHE, Assam. The Principal /c of the college is directed to send a copy of this resolution to DHE, Assam for information and necessary action.

Proposed by

  
Principal  
G.B. FA Ahmed College, Garoaman  
P.O. Tutrapara, Kamrup, Assam



President  
G.B. FA Ahmed College, Garoaman  
P.O. Tutrapara, Kamrup (Assam)

Governing Body Meeting  
F. A. Ahmed College, Garoohari

Venue - College Premises

Date - 01/03/2020

Time - 1.00 P.m.

Agenda of the meeting

1. Confirmation of Res. of last G.B meeting
- ✓ 2. On audit report
3. On Completion of Constnction of Women's Hostel
4. On show cause notice
5. on Salary of underqualified employees
6. on shop in The College land
7. Extension of term of DDO
8. On National Seminar
9. Others

Name of the members	Designation	Signature
✓ 1. Khabeer uddin Ahmed	President	
2. Abdul Asad Sahab	Principal	
3. Faisal Hoque	Guardian member	
4. Nusrat Islam	" "	
5. Jahura Begum	" " Lady	Jahura Begum
6. Habibur Rahman	C.U. nominee	
7. Dr. Abul Kalam Isad	" "	
8. Abdul Kashem Choudhury	Non-teaching	Abdul Kashem Choudhury
9. Aynul Hoque Choudhury	T.R member	
10. Nasir uddin Ahmed	T.R	
11. Reza uddin Ahmed	Honble MLA	
12. Babar Ali	Librarian	

Auditors

Bilayet Hussain

B. Hussain

Aynul Hoque Choudhury

Taibor Rahman Khan

Nusrat Islam

A Governing Body meeting of FA Ahmed College, Gujranwala is held today on 01/03/2020 under the Presidency of Mr. Khairuddin Ahmad honorable President of G.B. of the College. The following resolutions are adopted in the meeting unanimously.

Agenda item no. 1

Retn. no. 01.

The Principal of the College readout the resolutions of the last G.B meeting dtd 12/01/2020. After a prolonged discussion on the implementation of the resolutions confirm the resolutions of G.B meeting dtd 12/01/2020.

Agenda item no. 2

Retn. no. 02

One of the auditors readout the Audit Report Prepared for the period from 01-01-2015 to 31-03-2018 raising objection on the Cashbook and Vouchers as follows.

In Cashbook

Rs. 250,800/-

+ 223,020/-

1,490/-

Total Rs. 475,310/-

For misunderstanding of the code used by the Principal in the Cashbook the auditors raised objection on the above mentioned amount. The G.B. after taking clarification from the Principal accept the amount as the legal transaction of the Principal.

In Vouchers:

Sl. no.	Vr. no.	amount	
1	06	9022	objection mat. Voucher is not entered twice.

Sl. no.	Vr. no.	amount	
2.	19	100/-	mat.
3.	20	300/-	cleared
4.	55, 63	25,500/-	mat. not same grade.
5.	78	3010/-	cleared. not double.
6.	116	2550/-	cleared.
7.	132	6920/-	cleared.
8.	155	39,953/-	cleared. not double.
9.	156	91,165/-	cleared. not double.
10.	34	5,995/-	cleared
11.	71	2550/-	cleared legal.
12.	96	3250/-	cleared.
13.	104	2670	cleared
15.	133.	187,278/-	cleared. ok.
16.	47	2000/-	cleared.
17.	65	2560/-	cleared
18.	86	2000/-	cleared
19.	159	31790/-	cleared
20.	250	3650/-	cleared.
21.	i) 179-181	11,335/-	cleared
	ii) 182	2500/-	cleared
	iii) 229-230	44287/-	cleared
	iv) 232-233	133540/-	cleared
	v) 234	119230/-	cleared.
	vi) 244	28,900/-	cleared
	vii)	100000/-	cleared.

The G.B. after taking clarification one by one of all vouchers from the Principal accepts the vouchers as legal.



Retn. no. 03

The auditors submit in the meeting the Audit Report prepared for the period from 01-01-2015 to 31-03-2018. After a prolonged discussion on the report the G.B approves the report with the following Cash balance.

General Cash

Total income w.e.f. 01-01-2015  
to 31-03-2018 Rs. 8979975/-

Total expenditure w.e.f. 01-01-2015  
to 31-03-2018 Rs. 18930900/-  
Cash balance Rs. 69075/-

Library

Total income w.e.f. 01-01-2015  
to 31-03-2018 Rs. 440881/-

Total expenditure w.e.f. 01-01-2015  
to 31-03-2018 Rs. 346121/-  
Cash balance Rs. = 94760/-

Students' Union

Total income w.e.f. 01-01-2015  
to 31-03-2018 Rs. 1461575/-

Total expenditure w.e.f. 01-01-2015  
to 31-03-2018 Rs. 938200/-  
Cash balance Rs. = 523375/-

IQAC

Total income w.e.f. 01-01-2015  
to 31-03-2018 Rs. 159891/-

Total expenditure w.e.f. 01-01-2015  
to 31-03-2018 Rs. 159945/-  
Cash balance Rs. = -54/-

Total Cash Balance Rs. 687106/-

Loan refund Rs. 490,000/-

Total Cash Balance Rs. = 197106/-

Agenda item no. 3

Retn. no. 04

The Principal of the College informs the house regarding completion of building of Women's Hostel of the College and submission of U.C to the UGC within 31/02/2020. As the College has no fund sufficient fund for completion of the building of Women's Hostel, hence the G.B authorises the Principal to complete the building of the same by any means with his own capacity as soon as possible and submit the U.C to the UGC.

Agenda item no. 4

Retn. no. 05

The Principal of the College informs the house regarding the show cause notice issued against Mr. Asraf Ali Asstt. Professor, Deptt. of Arabic of the College on dated 13/02/2020 which was refused by him to receive. After a prolonged discussion on the matter, the house resolves that another Show cause notice has to be served to Mr. Asraf Ali by the Principal of the College and giving three days time for replying the same.

Retn. no. 06

The Principal of the College places an application submitted by Dr. Ruhul Amin Deptt. of Arabic regarding a complain against Mr. Hazrat Ali, <sup>Asstt. Prof., Deptt. of Arabic</sup> for his misbehaviour with Dr. Ruhul Amin. After a prolonged discussion on the matter, the house resolves to issue a show cause notice against Mr. Hazrat Ali giving only three days time for replying the same.

## Agenda item no. 5

Retn. no. 07

The house discusses on the matter of monthly salary for underqualified employes of the College. As the College has no own source of income except the fishery bazaar where about Rs. 70,000/- comes yearly to the College fund, hence the G.B. decides that it is impossible to pay the monthly salary to the underqualified employes of the College. The G.B. resolves to pay for the U.R. employes of Rs. 1.00 (one lakh) in a lump and directs the Principal of the College to pay the said amount just after receiving the fund of auction sale of the College fishery.

## Agenda item no. 6

Retn. no. 08

The house discusses the matter of shops in the College land. After prolonged discussion the G.B. decides for setting up the shops in the College land taking Rs. 50,000/- as advance from each shop keeper. The house resolves to constitute a sub committee by the following members and authorises the Committee to do all the needful in connection with the setting up the shops.

## Sub Committee

1. President G.B. of the College
2. Principal of the College ~~Asst. Prof.~~
3. Ajmal Hogue Choudhary Asst. Professor
4. Nasiruddin Ahmed Asst. Professor
5. Babar Ali Librarian

Advisor - Habibur Rahman Ex-principal, F.A. College.

It is also resolved that this sub committee be authorised to take necessary step for setting up a canteen in College campus.

Agenda item no. 7

Retn. no. 09.

The house discusses on the matter of extension of term of DDO and decides to extend of the term of DDO Abdul Aazal Sahab Principal i/c of the College for the period from March, 2020 to May, 2020 or till further order from DHE, Assam. The Principal i/c of the College is directed to send a copy of this resolution to DHE, Assam for information and necessary action.

Agenda item no. 8

Retn. no. 10

The Principal of the College informs the house regarding Two Days National Seminar which is going to be held on 18th and 19th March, 2020 in the College. The house after a prolonged discussion directs the Principal to expense from College fund of Rs. 50,000/- fifty thousand before Seminar for infrastructure Development of the College. All the employees be informed by the Principal of the College for having their co-operation for the success of Seminar of the College.

Agenda item no. 9

Retn. no. 11

The house resolves that no further social audit be done of the College. The house directs the Principal of the College to complete the audit of Cash account of the College yearly by the registered Chartered Accountant.

Retn. no. 12.

The house resolves to constitute a Disciplinary action Committee with the following members to take decision on the reply of Show Cause notice issued to Mr. Aazal Ali and Mr. Hazrat Ali Asstt. Professor Deptt. of Arabic of the College. The house directs the Principal of the College

to call a Disciplinary action Committee meeting after receiving the reply of the show cause notice of above mentioned Asslt. Professors.

#### Disciplinary Action Committee

1. President of the G.B of the College
2. Principal of the College
3. Mr. Habibur Rahman G. Unominee member of G.B

#### Retn. no. 13

The meeting discusses on the matter of Promotion of Asslt. Professors of the College under CAS. After a deliberate discussion on the matter, the house authorizes the Principal to forward the resolution of G.B. when necessary for the Promotion of Asslt. Professors of the College after declaring eligible for Promotion under CAS by the Concern DPC to the DHE, Assam.

#### Retn. no. 14

The house discusses on the matter of leave/No needed for the teachers of the College for acquiring Ph.D, NET, SLET, M. Phil, R.C, O.P etc. After a prolonged discussion on the matter the house authorizes the Principal of the college to allow the leave/NOC to the teachers without hampering the educational environment and normal classes of the College.

#### Retn. no. 15

The house resolves to authorize the Principal to utilize from the College fund up to Rs. 50,000/- (fifty thousand) for college purpose. If necessary arises to expense more than Rs. 50,000/- (fifty thousand) for college work, the house directs the Principal to take verbal or written permission from the President of G.B of the College for excess amount.

Retn. no. 16

The house discusses regarding using of car by the employees for official works of the College. After a brief discussion, the house decides to allow only Principal to use the car for official works of the College. Without permission of the Principal no employees can use the car for official purposes

Approval  
*[Signature]*  
11/3/2020  
Principal  
P.O. Thiruvananthapuram

Recorded by  
*[Signature]*  
Principal  
P.O. Thiruvananthapuram

*[Signature]*  
11/3/2020  
President  
College, Caroll  
P.O. Thiruvananthapuram (Assan)

Governing Body Meeting  
F.A. Ahmed College, Garoimari

Venue - College Premises

Date - 12/02/2021

Time - 11.00 a.m.

Agenda of the meeting

1. Confirmation of Revis. of last meeting
2. On Honble HC's order regarding joining of Begum Delumra Khanam
3. Regarding approval of expenditure of Girls' Com. room
4. Regarding CSC.
5. On DHE's letter on pointwise reply
6. On extension of term of DDO
7. On show cause reply
8. Others

Name of the members	Designation	Signature
1. Mr. Biman Das, ACS	President	
2. Abdul Awwal Sahab	Principal	
3.	Guardian member	
4.	"	
5.	" Lady	
6. Dr. Gajen ch. Adhikary	G. U. nominee	
7. Dr. B. B. Panda	" "	 12/2/21
8. Aynul Hoque Choudhury	T. R.	
9. Nasiruddin Ahmed	T. R.	
10. Abdul Kashem Choudhury	Non-teaching	
11. Mr. Rezaibuddin Ahmed	Honble MLA	
12. Baboo Ali	Librarian	

Before starting of the meeting, the members present in the meeting introduced one another. The Principal of the College welcomed and congratulated all the members present in the meeting and requests Mr. Biman Das (ACS)

President G.B. of the College to take the chair of the meeting. The President requesting Co-operation from all the members calls the meeting to order.

#### Agenda item no. 01

Refn. no. 01

The Principal of the College reads out the resolutions adopted in the last G.B. meeting dtd 01/03/2020. The house, after a prolonged discussion on the implementation of the resolutions confirms the same of the last G.B. meeting by adding that discussion on complaint submitted to DHE by some Asstt. Professors against Principal of the College will be discussed in the next G.B. meeting after receiving documents regarding the said complain from DHE.

#### Agenda item no. 02

Refn. no. 02: The Principal Vc of the College has placed the order dated 11-03-2020 in the meeting passed by the Honble Gauhati High Court in WP(C) No. 1903/2020 and order passed in Contempt Case No. 423/2020 for decision. The order dated 11-03-2020 was submitted to the college on 23-03-2020 and thereafter the countrywide lockdown started due to the pandemic Corona virus (Covid-19) disease and the college had to follow various SOP and in the mean time the term of the former President namely Khobisiddin Ahmed ended on 24-07-2020 and no G.B. meeting could be convened due to the lack of President and 1500 days back on Md. Rafique Choudhury was appointed as President of the G.B. but before taking charge

and before convening any G.B. meeting his appointment was kept in abeyance by the Director of Higher Education Assam, however a meeting was fixed on 04-01-2021 to be presided over by the senior most member of the G.B. to comply with the order of the Honble Gauhati High Court but Md. Rafique Choudhury lodged an F.I.R. at Gorumari Police out post and after getting the F.I.R. the police interfered with the matter and no meeting could be held resulting in indecision and delay in deciding the matter of Begum Delwara Khanam hence the G.B. of the College begs to Pardon before the Honble Gauhati High Court and now the G.B. has taken the decision as follows.

The G.B. has noticed that the service of Begum Delwara Khanam was placed under suspension in pursuance of allegation of forgery of documents and subsequent lodging of F.I.R. against her at Chhaygaon Police Station which was registered being Chhaygaon P.S. Case No. 358/2016 under Section 420/468 IPC and she was arrested in connection with the case and the case is pending and final decision not has not come out till today hence the G.B. has unanimously decided that the service of Begum Delwara Khanam cannot be reinstated at this stage, however the G.B. has resolved that the service of Begum Delwara Khanam may be considered after final decision in the criminal case.

#### Agenda item no. 03

Refn. no. 03 The Principal Vc of the College places a DHE's letter vide no. PC/HE/SOPD/47/2019/14 dtd 14/02/2020 for discussion regarding providing facilities of Girls Common Room of the College. The Principal Vc of the College also informs the house



that the Govt. Sanctioning amount of Rs. 1,00,000/- (Rs. one lakh) has been utilised for the purpose of providing facilities of Girls' Common room of the College and produces the accounts of utilisation in front of the house for approval. After a brief discussion on it, the house approves the same and directs the Principal /C to submit the U/C to DHE, Assam.

Agenda item no. 04

Retn. no. 04

The Principal of the College informs the house about the CSC (Community Service Centre) which is going to be constructed at College land. After a prolonged discussion on it, the house expresses their heartfelt thanks and gratitude to the Govt of Assam and Honble MHA Mr. Rafiquddin Ahmed for sanctioning the fund of Rs. 140.00 lakh for the construction of CSC at F.A. Ahmed College, Garoimari. At the same time the house resolves to construct the same on the southern part of the existing Girls' Hostel of the College and also resolves to constitute a 4 men supervising committee to supervise the work of the CSC construction as follows

1. Principal of the College
2. Ayunul Haque Chandhury
3. Nasiruddin Ahmed
4. Abdul Kashem Chandhury

It is noted that the construction works of CSC would be completed by registered Govt. Contractor as per Govt norms.

Agenda item no. 05

Retn. no. 05

The Principal of the College places a DHE's letter vide no. DC/HE/Misc/122/2019/24 dated 19-03-2020 in the meeting regarding complaint submitted to DHE, Assam by some of the Asstt. Professors of the College and its Point wise reply submitted to DHE, Assam by the Principal of the College for discussion. The G.B takes the matter seriously and after a prolonged discussion on the matter and taking clarification on it from the Principal of the College the G.B express their satisfaction on the Pointwise reply and convicts the Complainer for their base and baseless complaints against the Principal of the College. Hence the house resolves to send notices through the Principal to the Complainers for early withdrawal of the complaint submitted by them to DHE, Assam. The house also resolves to not to proceed further career advancement process for them until settle the matter by the disciplinary action committee as constituted as follows

01. Sri Biman Das (ACS) President, G.B. of the College
02. Abdul Awal Sahab Principal of the College
03. Dr. B. B. Panda G.U nominee member
04. Ayunul Haque Chandhury T.R. member
05. Nasiruddin Ahmed T.R. member
06. Abdul Ahi Asstt. Prof. Deptt of Pae

Agenda item no. 06

Retn. no. 06

As per agenda of the meeting the Principal VC of the College has placed the letter of DHE, Assam vide No. PC/HE/Prov/DDO/04/2020/19 regarding the explanation Call on DDO along with its reply submitted to DHE, Assam by the Principal VC of the College. It has been revealed that due to the pandemic Corona virus disease the College had to follow various SOP and Covid-19 guidelines and in the meantime the term of the former President of the G.B. ended and no G.B. meeting could be convened, moreover there had been huge controversy regarding the appointment of the President of the G.B. and for smooth functioning of the College the Principal VC of the College namely Abdul Azeem Sahab had to act as DDO during the gap period of June 2020 to August 2020, September 2020 to November 2020 and December 2020 to February 2021. After detailed discussion the G.B. has ratified the acts of Abdul Azeem Sahab, VC Principal of the College as DDO for the gap period of June 2020 to August 2020, September 2020 to November 2020 and December 2020 to February 2021 and the G.B. has unanimously resolved and extended Abdul Azeem Sahab, VC Principal of the College as DDO to a further period of three months i.e. March 2021 to May 2021 and requested the DHE, Assam to accept the same and the Principal VC of the College is advised to send a copy of this resolution to the DHE, Assam for consideration and necessary action.

Agenda item no. 07

Retn. no. 07

The Principal of the College places two show cause notices issued earlier by the Principal against Mr. Hazrat Ali and Mr. Asraf Ali, Asst. Professors, Dept. of Arabic and their reply on the show cause notices for discussion. Moreover the Principal of the College informs the house another very unfortunate incident of misconduct by Mr. Hazrat Ali with Principal in front of some students and staff members of the College. The G.B. takes the matter seriously and after a prolonged discussion the house decides to issue another show cause notice to Mr. Hazrat Ali seeking explanation on the misconduct with Principal of the College and the Principal is directed to produce the reply of the show cause notice to the disciplinary action committee as constituted in Retn. no. 05 of this G.B. meeting for necessary action.

Agenda item no. 08

Retn. no. 08

The house discusses the matter of Bank transactions through the account operated jointly by the Principal and President of the College. The term of President Mr. Khabiruddin Ahmed has already been expired and Circle Officer Garoimari Rev. Circle Sri Biman Das has been allowed to act as new President of G.B. of the College in place of Mr. Khabiruddin Ahmed by Director of Higher Education, Assam vide order no. DHE/PA/GB/Gov.Per/3/2020/326 dated 8th February, 2021. The house resolves that Circle officer, Garoimari Rev. Circle Sri Biman Das new President of G.B. be authorized

to sign jointly with the Principal for Bank transactions. The Branch Manager of respective Banks are requested to effect necessary changes in the operation of the following accounts and accept the new signatory as President as one of the operators.

Name of the Banks A/c - nos.

1. Punjab National Bank, Garoimari Banch - 1785200100009076
2. Assam Gramin Vikash Bank, Garoimari Banch - 7370010003445
3. State Bank of India, Guwahati Banch - 30187768861
4. State Bank of India, Guni Banch - 31612693273

Reln. no. 09

The house discusses on the matter of setting up of shops in the western roadside of the College land in reference to the resolution no. 08 of G.B. meeting dtd 01/03/2020. After a prolonged discussion on the matter, the house directs the Sub Committee as constituted in earlier G.B. meeting to have a talk with some leading person of the locality on this matter and the same will be proceeded as per the consequences of the talk.

Reln. no. 10

The house discusses on the matter of ICSSR sponsored National Seminar which was to be held on 18th & 19th March, 2020. But due to Covid-19 pandemic, the Seminar could not be held at scheduled time. Hence, after a prolonged discussion, the house resolves to conduct the Seminar on 18th & 19th March, 2021 and the Principal is directed to do all needed in this regard with full cooperation of the teaching and non-teaching staff of the college.

Reln. no. 11

The house discusses on the matter of social audit. After a brief discussion on it, the Principal is suggested to prepare and submit to G.B. an annual Brief Report on financial and academic matter of the College instead of social audit.

Reln. no. 12

The house discusses the matter of Bank Transaction through the Account No. 2642500100151201 which is operated jointly by the Centre incharge and Coordinator of KKHSOU Study Centre, F.A. Ahmed College, Garoimari. The Centre incharge Mr. Habibur Rahman has already been retired and Abdul Ahal Sahab the Present Principal of the College has become the Centre incharge and Dr. Rahul Amin has been appointed as Coordinator of KKHSOU Study Centre, F.A. Ahmed College, Garoimari. The house resolves to operate the A/c No. 2642500100151201 for any transaction jointly by Abdul Ahal Sahab as Centre incharge and Dr. Rahul Amin as Coordinator.

The Branch Manager, Karnataka Bank Ltd, Ubbal G.S. Road, Guwahati - 781007 is requested to do necessary changes in the operational signatory of the account and accept the signatures for new Centre incharge and Coordinator as the operators of the said account.

Reln. no. 13

The house informs the Principal of the College informs the house regarding opening of M.A. Course under KKHSOU in Assamese and Pol. Science. After a brief discussion the house directs

the Principal to do all needful for introduction of the said courses. The house also suggests the Principal of the College to introduce other courses gradually under KKHSON.

Resn. no. 14

The house discusses on the matter of completion of construction of Women's Hostel. The house after taking the details information on the construction of Women's Hostel, directs the Principal of the College to complete the same as soon as possible. The excess expenditure to be incurred in connection with the completion of Women's Hostel will be borne from the College fund. The Principal of the College is directed to submit the U/c just after completion the construction of W/Hostel to UGC NERO.

Resn. no. 15

The Principal of the College informs the house sudden accidental death of Dr. Abdul Jalil, Assst. Professor Deptt. of Assamese of the College. The house expresses their deep saddened feelings for his departed soul and offered their sincere condolence to the families grieving the immeasurable lost they suffered. On the occasion of this painful disappearance of our beloved Dr. Abdul Jalil the house today conducts a pray of one minute for his departed soul so that may his soul rest in peace by the grace of Almighty.

Retn. no. 16

The house discusses on the matter of one vacancy post of Assstt. Professor in the Deptt. of Assamese. As, due to the sudden death of Dr. Abdul Jalil, this post has been remaining vacant from last few months, for which the department is suffering a lot. Hence after a prolonged discussion, the house unanimously resolves to intimate the matter to DHE, Assam and directs the Principal of the College to submit the proposal for permission to fill the vacancy through proper advertisement.

Retn. no. 17

The house discusses regarding donor member to G.B. of the College. After a deliberate discussion, the house decides to take a donor member to G.B. of the College and directs the Principal of the College to invite application from willing person who desires to donate a minimum amount of Rs. 1.00 (One Rupee) for the College. The Principal is also directed to notify on the College notice Board for circulation of the same.

The meeting ends with vote of thanks

Recorded by  
from the chair,

Approved  
G.R. F.  
P.O. Tukurapara, Kamrup, Assam  
12/11/21

Principal  
G.R. F.  
P.O. Tukurapara, Kamrup, Assam

27-09-2021  
President  
G.B.F.A. Ahmed College, Garoohat  
P.O. Tukurapara, Kamrup (Assam)

Governing Body Meeting  
F. A. Ahmed College, Gassimari

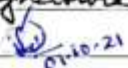

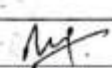
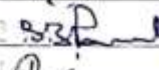


Venue - College Premises

Date - 01/10/2021

Time - 1.00 P.M.

Agenda of the meeting.

1. Confirmation of Resis of last G.B meeting
2. Regarding extension of term of the DDO.
3. Others

Name of the members	Designation	Signature
1. Mrs. Arsh Birkhanja	President	 01.10.21
2. " Abdul Azeal Sahab	Principal	
3.	Guardian member	
4.	" "	
5.	" " Lady	
6. Dr. Gajench. Adhikary	G.U. nominee	
7. Dr. B. B. Panda	" "	
8. Abul Ali	T.R. member	
9. Begum Runa Laila Magumdar	T. R	
10. Mahbubur Rahman		
11. Mr. Rehibuddin Ahmed	Hon'ble M.L.A	
12. Babar Ali	Librarian	
13.	Donor member	

Special invite for today

14. Mr. Faiz Fozar Uddin Ali Ahmed
15. Md. Asraf Ali
16. Mr. M. Sh. Mozibur Rahman
17. Hazrat Ali
18. Mohibul Haque Choudhury
19. Ayon Ali Ahmed

20. Abul Ali
21. Abul Karim
22. Kaulan Choudhury
23. Md. Jamis Uddin Ahmed
24. Jaber Hussain
25. Abdul Karim Al-Aman
26. Jalim Uddin Ahmed
27. Lutfar Rahman
28. Saifullah Ali
29. Taibor Rahman Khan
30. Dr. Shokim Uddin Ahmed
31. Dr. Bakor Ali
32. Abdul Azeem
33. Dr. Samir Ali
34. Begum Ruma Laila Magermdan
35. Aynul Hoque Choudhury
36. Nasir Uddin Ahmed
37. Dr. Ruhul Amin
38. Dr. Syed Awwar Rahman
39. Manju Ahmed
40. Abdul Manna
41. Abul Hashem
42. Mahbubur Rahman
43. Md. Maionul Haque
44. Habibur Rahman
45. Hatem Ali

Before starting of the meeting, the members present in the meeting introduced one another. The Principal of the College welcomes and congratulates all the members present in the meeting and requests Mr. Anup Birkamiya, Hon'ble President, G.B. of the College to take the chair of the meeting. The President requesting cooperation from all the members calls the meeting to order.

#### Reln. no. 01

The house discusses on the disputed matter of selection of two T.R. members to the G.B. of the College for the session 2021-22. After a prolonged discussion, the house decides to cancel all the decision taken in earlier meetings and the G.B. resolves to discuss the matter with the staff of the College for an amicable solution and hence calls all the staff to the meeting. The President of the G.B. in presence of the two hon'ble G.U. nominee members Dr. G.C. Adhikary and Dr. B.B. Panda requests the staff to select two T.R. members to the G.B. of the College. After a deliberate discussion, the teaching faculties of the College select unanimously two T.R. members namely Abdul Kafi and Begum Runa Laila Mazumdar to the G.B. of the College. The G.B. accepts two T.R. members w.e.f. 01-10-2021 and directs them to attend the G.B. meeting.

#### Reln. no. 02

The house discusses on the matter of extension of term of DDO of the College and decides to extend of term of DDO Abdul Aqal Sahab, Principal V/c of The



College w.e.f. 01-09-2021 till the regular Principal is appointed in the College or till further order from DHE, Assam

The Principal /c of the College is directed to send a copy of this resolution to the DHE, Assam for kind information and necessary action.

Retn. no. 03


The house discusses on the matter of Bank transaction through the accounts operated jointly by the Principal /c and the President of the G.B. of the College. As the G.B. President Mr. Biman Das, C.O, Goraimari Rev. circle has already been transferred and in place of him Mr. Arup Birkamya has joined as C.O, Goraimari Rev. circle and hence he is the new President of G.B. of the College. The house resolves to authorise the new President Mr. Arup Birkamya to operate jointly with the Principal /c for Bank transaction. The Branch Managers of the respective Banks are requested to accept the new signature of the new President and requested to do necessary changes in the operation of the following Bank accounts.

Name of the Bank	A/c nos.
1. Punjab National Bank Goraimari Bazar Branch	1785000100009076
2. Assam Gramin Vikash Bank Goraimari Branch	7370010003445
3. State Bank of India, Guwahati Branch	30187768861
4. State Bank of India Guni Branch	31612693273

Retn. 04.

The house discusses and decides to hold the next G.B meeting in the last week of October, 2021.


The meeting ends with a vote of thanks from the chair.

Resident by  
  
 President of  
 G.B.P.A. Assam  
 PO, Tikrapara, Kamrup, Assam

Approved

  
 12.11.21

President  
 G.B.P.A. Assam  
 PO, Tikrapara, Kamrup, Assam

  
 31.10.21

President  
 G.B.P.A. Assam  
 PO, Tikrapara, Kamrup (Assam)

Governing Body Meeting  
F. A. Ahmed College, Geroimari



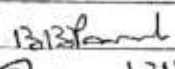




Venue - College Premises

Date - 12/11/2021

Time - 1.00 P.m

Agenda of the meeting

1. Confirmation of Resns. of last G.B. meeting
2. Regarding extension of term of D.D.O
3. Others

Name of the members	Designation	Signature
1. Mr. Arup Birkamiya	President	
2. Abdul Awal Sahab	Principal	
3.	Guardian member	
4.	" "	
5.	" " Lady	
6. Dr. Gajen ch. Adhikary	G. U. nominee	
7. Dr. B. B. Panda	" "	
8. Abul Ali	T. R.	 12/11/21
9. Begum Runa Laila Mazumdar	T. R.	
10. Mahbubur Rahman		
11. Mr. Rekiuddin Ahmed	Honible M.L.A	
12. Babar Ali	Librarian	
13.		

A Governing Body meeting of F. A. Ahmed College, Geroimari is held today on 12/11/2021 under the Presidentship of Mr. Arup Birkamiya Honible President of G.B of the College. The following resolutions are adopted in the meeting unanimously.

Agenda item no. 01  
 Resn. no. 01

The Principal of the College reads out the resolutions adopted in the last G.B. meetings dt. 12/02/2021 and 01/10/2021. The house after a prolonged discussion on the implementation of the resolutions confirms the resolutions of G.B. meetings dt. 12/02/2021 and 01/10/2021.

Agenda item no. 02  
 Resn. no. 02

The house discusses on the matter of extension of term of DDO of the College and decides to extend of term of Abdul Awi Sahab Principal VC of the College as DDO from December, 2021 till the regular Principal is appointed or further order from DHE, Assam.

The Principal VC of the College is directed to send a copy of this resolution to the DHE, Assam for kind information and necessary action.

Agenda item no. 03  
 Resn. no. 03

The house discusses on the matter of salary/remuneration of the underqualified employees of the College. After a deliberate discussion on the matter the house resolves to allow remuneration for one month. The Principal VC of the College is directed to pay the remuneration of underqualified employees as per earlier rate for the month of October, 2021. Regarding continuation of their remuneration will be discussed in the next G.B. meeting.

The meeting ends with a vote of thanks from the chair.

Resn. no. 01  
 12/02/2021

12/02/2021

12/02/2021

Read, discussed and confirmed.  
 12/02/2021

## Governing Body Meeting

F. A. Ahmed College, Gasimari

Venue - College Premises

Date - 16/03/2022

Time - 1.00 P.m.

### Agenda of the meeting

1. Confirmation of Resns. of last G.B. meeting
2. Regarding ICSSR Sponsored National Seminar.
3. Regarding Preparation of NAAC/PAC
4. Extension of DDO's term
5. On Submission of CAS Promotion
6. On Salary of underqualified employees
7. Others

Name of the members	Designation	Signature
1. Mr. Anup Biskamiya	President	
2. Abdul Azeel Sahab	Principal /c	
3. Nurul Islam	Guardian member	
4. Magrab Ali	" "	
5. Runa Sutradhar	" " Lady	
6. Dr. Gajen Ch. Adhikary	G.U. nominee	
7. Dr. B. B. Panda	" "	
8. Abdul Ali	T.R.	
9. Begum Runa Laila Masumdar	T.R.	
10. Mahbubur Rahman	non teaching	
11. Mr. Rezaiddin Ahmed	Hon'ble MLA	
12. Babar Ali	Librarian	
13. <del>Abdul Aziz</del>		

The President of GB of the College due to his personal problems/affairs unable to preside over the meeting today on 16/03/2022 and as per nomination by the GB President the Principal of the College requests Dr. Gajen Ch. Adhikary,

Senior G.U. nominee member of the G.B. to Preside over the meeting. The members present in the meeting also request him to take the chair of the meeting. Accepting the requests of all Dr. Gajen Ch. Adhikary takes the chair as President and requesting co-operation of all the members calls the meeting to order.

Agenda item no. 01

Reln. no. 01

The Principal of the College reads out the resolutions adopted in the last G.B meeting dtd 12/11/2021. The house after a prolonged discussion on the implementation of the resolutions confirms the resolutions of G.B meeting dtd 12/11/2021.

Agenda item no. 02

Reln. no. 02

The Principal of the College informs the house regarding ICSSR sponsored two days national Seminar going to be held on 26th and 27th March, 2022 in the College. The G.B of the College thanks to the organisers of the Seminar and after a brief discussion directs the Principal to release an amt. of Rs. 50,000/- (fifty thousand) from the College fund for the Seminar and the amount is to be refunded just after receiving the sanctioned amount from ICSSR. The staffs and students are requested/asked to co-operate with the organising committee for the grand success of the Seminar.

Agenda item no. 03

Relat. no. 03

The Principal of the College informs the house regarding preparation of NAAC/PAC and places a letter being no. for discussion. After a prolonged discussion on the matter the house decides for regular NAAC assessment instead of PAC. The Principal of the College is directed to provide minimum facilities to the IQAC i.e. an inverter, projector, desktop etc.

Agenda item no. 04

Relat. no. 04

The house discusses on the matter of extension of term of DDO of the College and decides to extend the term of Abdul Azeal Sahab, Principal i/c of the College as DDO from March, 2022 till regular Principal is appointed or further order from DHE, Assam.

The Principal i/c of the College is directed to send a copy of this resolution to DHE, Assam for kind information and necessary action.

Relat. no. 05

The G.B. discusses on the problem arises regarding extension of term of DDO matter due to late holding of G.B. meetings. After a prolonged discussion on the matter, the house decides to extend the term of DDO and allows Abdul Azeal Sahab Principal i/c of the College to continue as DDO of the College. If such situation arises i.e. during late holding of G.B. meeting while the tenure of DDO is already over and the Principal i/c is directed to

Submit the proposal along with this resolution to DHE in consultation with the President of G.B. to extend the term of DDO of the College.

Agenda item no. 05

Retn. no. 06

The Principal /c of The College informs the house regarding the matter of Promotion under CAS of the following Assistant Professors of E.A. Ahmed College, Garolmai

1. Dr. Shaikh Fokoruddin Ali Ahmed, Assistant Professor Department of Mathematics (From stage II to stage III)
2. Dr. M. Seik Mozibar Rahman, Assistant Professor Department of Economics (From stage II to stage III)

As per the report of the Departmental Promotion Committee (DPC) held on dated 23-02-2022 and 12-03-2022 respectively, the above mentioned Assistant Professors are declared eligible for promotion under CAS from present stage to the next higher stage as mentioned against their names and hence the Honorable House resolves to forward their proposals of Promotion to DHE, Assam for considering their matter of Promotion favourably and for further necessary action.

Agenda item no. 06

Retn. no. 07

The house discusses regarding continuation of Salary / remuneration of employes whose services yet to be provincialized of the College. After a brief discussion on the matter, the house decides to continue the remuneration of the said employes as per earlier rate



Week of February, 2022. Regarding enhancement of their remuneration will be discussed in the next G.B. meetings.

Agenda item no. 07

Reln. no. 08

The Principal of the College places in the meeting a letter no. being PC/HE/Adm. 14/2017/79 dtd 07.03.2022 for discussion. After a prolonged discussion the house resolves to introduce Commerce Stream as an Additional Stream in the College. The Principal /c of the College is directed to fill up the format supplied with the said letter by DHE, Assam and submit the same to DHE, Assam for kind information and necessary action.

Reln. no. 09

The house discusses on the matter of completion of Boundary wall of the College. After a deliberate discussion the house decides to complete the said construction at earliest convenience by discussing with the Contractor of the said works. The Principal /c of the College is directed to submit the V/C of the said construction after receiving the expenditure of the same from the Contractor. For detailed discussion with the Contractor on the matter a team is constituted by the G.B. as follows -

1. All the members of Construction Committee
2. Co-ordinator of IQAC
3. Two T.R members of G.B.

Reln. no. 10

The house discusses the matter of change of HODs of various Departments of the College. After a brief discussion the house directs the Principal /c of the College to follow the instruction or guidelines of UGC in changing of HODs of the College and to take necessary step for changing of HODs after discussion in the next G.B. meeting.

Reln. no. 11

The Principal /c of the College places in the meeting a letter no. being DHE/CE/ACN/29/2020/36 dtd 23.01.2021 for discussion. After a brief discussion on the matter, the house decides that Abdul Mannan Sr. Asst. Sr. Asst. of this College is recommended for promotion to the post of Head Asst. The G.B. requests the concerned higher authority to take necessary steps regarding the promotion of the above mentioned incumbent.

Secretary

Head, Disbursement  
Confirmed

(M. M. Alam)

Governing Body Meeting  
F. A. Ahmed College, Guwahati  
Venue - College Premises  
Date 01/07/2022  
Time - 3:00 PM

### Agenda of the meeting

1. Continuation of Resol. of last G.B meeting
2. Discussion on NAAC Inspection
3. On extension of term of DDO
4. Others

Name of the members	Designation	Signature
1. Md. Nurul Islam	President	
2. Abul Hossain Sabab	Secretary	
3. Dr. Geetendra Adhikary	G.M. nominee	
4. Dr. B. B. Fanda	G.M. nominee	
5. Nurul Islam	Guardian member	
6. Magrab Ali	Guardian member	
7. Ruana Sultana	Guardian member (alt)	
8. Md. Akbar Ali	T.R	
9. Saqum Fariha Magsomb	T.R	
10. Mr. Farukuddin Ahmed	M.A	
11. Dr. Babar Ali	Librarian	
12. Md. Habibul Rahman	non-teaching	

Before starting of the meeting the members present in the meeting introduced each other. The Principal of the College welcomed and congratulated all the members present in the meeting and requests Md. Nurul Islam, Hon'ble President, to be the College to take the chair of the meeting. The President requesting Co-operation from all the members. Calls the meeting to order.

### Agenda item no. 01

Resol. no. 01

The Principal of the College reads out the resolutions adopted in the last G.B. meeting dtd 16/03/2022. After a thorough discussion on the implementation of the resolu<sup>tion</sup> the house confirms the resolutions of the house except the resolutions no. 02 (regarding salary matter of the employees of the College whose service are yet to be provincialised) and resolutions no. 10 (regarding changing changing the HODs) which are kept for the matter of discussion in the forthcoming G.B. meeting.

### Agenda item no. 02

Resol. no. 02

The house wants to know regarding the progress of NAAC Preparation and calls Dr. M. Saik Masbar Rahman, Co-ordinator of IQAC of the College and deliberately briefs on the updated progress report of IQAC SSR. After hearing from him the Hon'ble President of the G.B. opines that NAAC visit should be the first priority of the College. Hence the house unanimously resolves to meet all the requirements of the IQAC including accessories, accommodation manpower etc. with immediate effect. All the departments, cells and supporting staffs of the College should comply necessary documents within time bound. Keeping in view of NAAC importance, a NAAC Core Committee is constituted as follows:

1. President of the G.B. of the College
2. Principal of the College
3. Dr. M. Saik Masbar Rahman IQAC Co-ordinator
4. Md. Jamir Uddin Ahmed Asst Professor

5. Dr. Shaikh Fokoruddin Ali Ahmed, Asstt. Prof. The person concerned from Serial no. 13 to 5 will solely invest their times in SS1 preparation and Policy making. The Principal is directed to issue a general notification mentioning this G.B. resolution no. and circulate it among the employees of the College.

Resn. no. 03

The house discusses on the matter of bridging relation with some of the Guardians and well wishers of the College within the locality. After a frank discussion on the matter, the Principal is directed to organise a meeting of the SAT through the parent teachers Meet Association of the College.

Agenda Item no. 03

Resn. no. 04

The Principal informs the house regarding submission of the Proposal for extension of term of DDO of the College for the period of June, 2022 to August, 2022. After a brief discussion, the house approves the proposal already submitted by the Principal of the College resolved in the earlier G.B. meeting dated 16/03/2022. The Principal is directed to send a copy of this resolution to DHE, Assam if asked for, by the competent authority.

Agenda Item no. 04

Resn. no. 05

The house deeply discusses on the role of HODs in the departmental

activities of the College. The HOs will be responsible for activating rest of the faculty members of his respective department. The house decides that they will have to submit activity report within a definite time interval. It will, by no means, be accepted without valid ground.

Retn. no. 06

The house discusses on the attendance of the employees of the College. After a deliberate discussion, it is resolved that the employees should ensure their presence in the College within 10.00 am and the time of departure as per the Schedule of the College and norms of UGC.

Retn. no. 07

The house discusses on the matter of Bank transactions through the accounts operated jointly by the Principal and President, G.B. of the College. Md. Nurul Islam has already been appointed as the new President of G.B. of the College in place of earlier president by Director of Higher Education Assam vide order no. DHE/PA/GB/Gov.Per3/2020/547 dtd the 24th June 2022. The house resolved that Md. Nurul Islam be authorised to sign jointly with the Principal for Bank transactions. The Branch Manager of the respective Banks are requested to effect necessary changes in the operation of the following accounts and accept the new signatory as president as one of the operator

1. PNB, Goroimari Bazar Branch A/c no. 1785000100009076
2. AGVB, Goroimari Branch A/c no. 7370010003445
3. SBI, Guwahati Branch A/c no. 30187768861
4. SBI, Guni Branch A/c no. 31612693273

Principal  
G.B. of College, Goroimari  
Tulsiapara, Kamrup, Assam

President  
G.B. of College, Goroimari  
Tulsiapara, Kamrup (Assam)

Governing Body Meeting  
F.A. Ahmed College, Garoimari

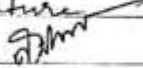

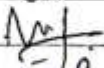
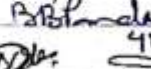

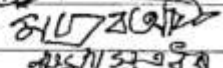
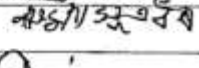
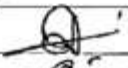
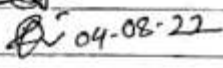


Venue - College Premises

Date - 04/08/2022

Time - 1.00 pm.

Agenda of the meeting

1. Confirmation of Resols. of last G.B meeting
2. Regarding audit
3. On SSR for NAAC Inspection
4. on Academic matter
5. Others

Name of the members	Designation	Signature
1. Md. Nurul Islam	President	
2. Abdul Awal Sahab	Principal/c, Secy	
3. Dr. Gajendra Adhikary	G.U nominee	
4. Dr. B. B. Panda	" "	
5. Nurul Islam	Guardian Member	 418122
6. Magrab Ali	" "	
7. Runa Sutradhar	" (Lady)	
8. Md. Abul Ali	T. R.	
9. Begum Runa Laila Masumdar	T. R.	 04-08-22
10. Mr. Rekiuddin Ahmed	MLA	
11. Dr. Babar Ali		
12. Md. Mahbubur Rahman	nonteaching	

A Governing Body Meeting of F.A. Ahmed College, Garoimari is held today on 04/08/2022 under the Presidentship of Md. Nurul Islam Hon'ble President, G.B of the College. The following resolutions are adopted in the meeting unanimously.



Office of the Principal i/c  
**F.A. AHMED COLLEGE, GAROIMARI**  
P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137  
Website: [www.faacollege.org](http://www.faacollege.org):: E-mail: [faacollege1984@gmail.com](mailto:faacollege1984@gmail.com)

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## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

**Metric 6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

### Functioning of Different Cells and Committees

Name of the Cells & Committees	Structure of Committee	
	Name of Co-ordinator/Member	Portfolios
IQAC	Dr. M. Seik Mozibar Rahman	Co-ordinator
	Dr. Shaikh Fokor Uddin Ali Ahmed	Joint Co-ordinator
	BDO, Goroimari Dev. Block	Member
	Dr. Kurban Ali, Medical Officer	
	Nasim Uddin Ahmed, Socialist	
	Md. Abul Ali	
	Md. Jamir Uddin Ahmed	
	Begum Runa Laila Mazumdar	
	Ayan Ali Ahmed	
	Dr.Samir Ali	

**Objectives:** IQAC is regarded as the Quality think tank of the College. It works for the quality enhancement of the College. Some of the important functions of the IQAC are mentioned as follows;

- i) To ensure quality improvement in the overall operations of the institutions.
- ii) To assure institutions in bridging well connection with the stakeholders like Students, Alumni, Parents and others.
- iii) To persuade all the related stakeholders of the College for well maintenance of records of all activities.
- iv) To guide various Cells and Committees in performing their own activities.
- v) To Co-ordinate with the HoDs for well-functioning of the Departments with emphasis on academic matter.
- vi) To help the Institution in policy making for the all-round development of the Institution.

Academic Committee	Nasir Uddin Ahmed	Academic In-charge
	Dr. M. Seik Mozibar Rahman	Member
	Mohibul Hoque Choudhury	
	Dr. Sk. Fokor Uddin Ali Ahmed	

**Objectives:** The Academic Committee basically looks after the academic matter of the College. Some of the important functions of the Academic Committee is mentioned as follows;

- i) To take care of whether classes are undergoing as per the schedule routine or not.
- ii) To check the attendance of employees for the well management of the College.
- iii) To look after and mitigate the various problems of departments related with the

academic matter like Chalk, Duster, White board, writing materials etc.

<b>Admission &amp; Prospectus Committee</b>	Aynul Hoque Choudhury	<b>Co-ordinator</b>
	Dr. Ruhul Amin	Member
	Manju Ahmed	
	Ayan Ali Ahmed	
	Begum Runa Laila Mazumdar	
	Dr. Samir Ali	
	Abdul Mannan, UDA	
Abul Hashem, LDA		

**Objectives:** Each year, a new Admission and Prospectus Committee is constituted who does all the necessary activities for the admission and developing prospectus of the College. The above mentioned committee for Admission and Prospectus was constituted for the session 2022-23.

<b>Examination Committee</b>	Md. Nurul Islam	President
	Abdul Awal Sahab, Principal i/c	Centre In-charge
	Dr. M. Seik Mozibar Rahman	Member
	Nasir Uddin Ahmed	
	Dr. Shaikh Fokor Uddin Ali Ahmed	
	Md. Samir Ali	
	Md. Nuruzzaman Hoque	
Aynul Hoque Choudhury		

**Objectives:** The Exam Committee generally looks after the exam matter of the College. It cares the examination matter in a bird eye view for well conduct. The Committee also does audit about the revenue and expenditure of exams appointing auditors among the Committee.

<b>Women Cell</b>	Manju Ahmed	Co-ordinator
	Kanchan Choudhury	Member
	Begum Runa Laila Mazumdar	
	Latifa Begum	
	Taibor Rahman Khan	
	Dr. Syed Atowar Rahman	
	Dr. Samir Ali	
Dr. M. Seik Mozibar Rahman		



**Objectives:** The Women Cell basically works for the female stakeholders of the College.

Some of the important functions of the Women Cell are mentioned as follows;

- i) To organize various awareness programme for women empowerment
- ii) To celebrate International women's Day in the College.
- iii) To assure gender equality in the College
- iv) To persuade girls towards higher education in particular and universal education in general etc.

<b>Grievances and Redressal Cell</b>	Md. Abul Ali	Co-ordinator
	Abul Kashem	Member
	Kanchan Choudhury	
	Taibor Rahman Khan	
	Azizul Hoque Ahmed	
	President, Students Union, FAAC	

**Objectives:** Grievances and Redressal Cell is the Cell to take care of students related grievances of all types arising in the institution during the College hour. Following are some functions performed by the Cell.

- i) To handle and mitigate the grievance made by the students amicably.
- ii) To make the redressal process fair, impartial, consistent, with prior warnings and commensurate with gravity of misconduct.

<b>Internal Complaint Committee (ICC)</b>	Kanchan Choudhury	Co-ordinator
	Dr. M. Seik Mozibar Rahman	Member
	Rumi Doley, IC, Goroimari Police Station	
	Manju Ahmed	
	Begum Runa Laila Mazumdar	
	Latifa Begum	
	Salma Khatun, G.S., Student Union, FAAC	
	Atiqur Rahman, President, Student Union, FAAC	

**Objectives:** The Internal Complainant Committee (ICC) deals with issues relating to sexual harassment among the students as well as employees of the College. **Anti-Sexual Harassment Cell/ICC** assures the complaints of the students, teaching and non-teaching staffs and treats with dignity and respect. The situation arising in such matter is handled

with utmost attention and tried to go for amicable solution.

- To provide security to the female in various sexual matter.
- To mitigate various problems arisen in sexual matter among the employees as well as student of the College.
- To organize gender sensitization awareness programme among the students and society.
- To deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized

<b>Anti-Ragging Committee</b>	Dr. Syed Atowar Rahman	Co-ordinator
	Md. Nuruzzaman Hoque	Member
	Nasir Uddin Ahmed	
	Kanchan Choudhury	
	Dr. Samir Ali	

**Objectives:** The Anti-Ragging Committee works for preventing any kind of ragging to the new comer students. Ragging is strictly prohibited in the College. Any types of teasing or taunt is regarded as an offence which may lead to punitive measure. At the very beginning of each session, an open meeting is organized to cognize and orient the students to academic matter. Students are strictly warned not to indulge in any ragging related issue. The Institution has been applying a principle of Zero Tolerance. Some of the functions of the said Cell are mentioned as follows;

- To take precaution against ragging in the College.
- To take necessary steps against the menace of ragging among the student either within campus or outside campus who are found guilty of ragging and /or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging as per guidelines of UGC.

<b>Unnat Bharat Abhiyan (UBA) Cell</b>	Dr. Shokim Uddin Ahmed	Co-ordinator
	Hazrat Ali	Member
	Md. Abul Ali	
	Abul Kashem	
	Mohibul Hoque Choudhury	
	Kanchan Choudhury	
	Asraf Ali	
	Azizul Hoque Ahmed	
	Dr. M. Seik Mozibar Rahman	

**Objectives:** The UBA Cell is generally constituted with the objective of utilizing the intellectual manpower of the College in favour of rural people. It undergoes various activities for the all-round development of the people in the locality. Following are some functions of the Cell;

- i) To engage the faculties and students in understanding rural realities
- ii) To identify and assess the local problems and needs in the adopted villages
- iii) To organize some awareness programme related with the rural development for the benefit of the rural people.
- iv) To devise process for effective implementation of various government programmes.

<b>The Bharat Scouts &amp; Guides</b>	Kanchan Choudhury	Ranger Leader
	Students are Rangers	Members
	Mohibul Hoque Choudhury	Rover Leader
	Students are Rovers	Members

**Objectives:**

The Ranger and Rover Unit of the Bharat Scout & Guide of F.A. Ahmed College, Garoimari works for building confidence and self-esteem among the students of the College. They learn important life-skills, team building, outdoor adventure, education and fun. It helps them to explore, to discover the world beyond classroom, and also helps in all round development. Various activities are held throughout the year.

<b>NSS Unit</b>	Abdul Karim Al-Aman	<b>Programme Officer</b>
	Md. Abul Ali	Advisory Member
	Ayan Ali Ahmed	
	Some students are Volunteers	

**Objectives:**

NSS- National Service Scheme is an organisation in India that builds within every youth the love to serve the society. It is the association of young minds of PU, degree and University level students. The motto of the NSS Units of the College is "Not me, but you". Some of the important functions of NSS Unit of the College are as follows:

- i) To develop habit of self-service to the society without any biasness.
- ii) To arrange some outreach programme for the benefit of the society.
- iii) To help every needy person.

<b>Career Guidance &amp; Placement Cell</b>	Mohibul Hoque Chuodhry	<b>Co-ordinator</b>
	Md. Abul Ali	Member
	Kanchan Choduhry	
	Taibor Rahman Khan	
	President, Students Union, FAAC	
G.S. Students Union, FAAC		

**Objectives:** Career Guidance and Placement Cell works for the students in preparing them in job market. Some of the functions of the Cell are mentioned as follows;

- i) To develop the communication skill of the students in facing the external world.
- ii) To persuade the students into the job world.
- iii) To prepare the student into the job market.
- iv) To arrange some skill development programme for the students to be ease with the external situation related with employment opportunity.

<b>Canteen Committee</b>	Begum Runa Laila Mazumdar	<b>Co-ordinator</b>
	Manju Ahmed	Member
	Kanchan Choudhury	
	Taibor Rahman Khan	
	Dr. M. Seik Mozibar Rahman	
	President of Students Union	

**Objectives:** The Canteen Committee of the College looks after the services offered by the canteen. Some of the important functions of the Canteen Committee are as follows;

- i) To check whether the canteen is maintain a hygienic condition or not
- ii) To take care of price of the items offered by the Canteen whether it is reasonable or not.
- iii) To guard the Canteen whether it is running as per the rules and regulation or not.

<b>Yuva Tourism Club</b>	Secretary, Girl's Common Room	<b>Co-ordinator</b>
	Dr. Ruhul Amin	Member
	Kanchan Choudhury	
	Begum Runa Laila Mazumdar	
	Lutfor Rahman	

**Objectives:** The Yuva Tourism Club works for encouraging students for arranging departmental tour in the College and also tries to encourage the neighbouring educational institutes in this respect. It arranges some programmes to encourage students and people towards Tourism so that Tourism can be an important matter of concern in our state Assam in particular and India in general.

<b>Standard Clubs</b>	Latifa Begum	<b>Co-ordinator</b>
	Md. Nuruzzaman Hoque	Member
	Manju Ahmed	
	Dr. Syed Atowar Rahman	
	Dr. M. Seik Mozibar Rahman	

- Objectives:** The basic objectives of this programme are;
- i) To impart knowledge among the Mentors with reason thereof to reorient attitudes of young generation for students' growth.
  - ii) To motivate the youths to work for the National Interest.
  - iii) To inculcate standards culture and to sensitize the students on impact of standards on life and society.
  - iv) To help students select a career in the way of life.

<b>Disaster Management Cell</b>	Md. Asraf Ali	<b>Co-ordinator</b>
	Dr. Ruhul Amin	Member
	Jakir Hussain	
	Mohibul Hoque Choudhury	
	President, Students Union of the College	
	G.S. of the Students Union of the College	

**Objectives:** Disaster Management Cell of the College aims at the following objectives;

The Disaster Management Cell of the college works in creating awareness among students, faculties and the College community in general about the havoc caused by natural disasters like earthquake, flood, firing, pandemic diseases etc. It tries to reduce risk and vulnerabilities due to such disasters. The College community area basically flood prone area and takes some measures to help the flood affected people when situation arises. Also it creates some awareness camp among students and public at the time of epidemics.

<b>Electoral Literacy Club</b>	Dr. Shaikh Fokor Uddin Ali Ahmed	<b>Co-ordinator</b>
	Md. Nuruzzaman Hoque	Member
	Begum Runal Laila Mazumdar	
	Some students are Members	

**Objectives:** Electoral Literacy Clubs (ELC) is a platform to engage adult Students, and village people to interplay their voting rights. It is constituted at the behest of Election Commission of India. ELC of the College takes initiatives to motivate & aware and ensures the participation of youth & future voters who are pillars of Indian democracy. The main

objectives of the ELC are as follows;

- i) To promote awareness of 'Right to Vote' among students and faculty members of the College.
- ii) To enable critical thinking on issues related to election Rights, Democracies and its processes.
- iii) ELC generally works to educate the future voters about enrolment, and other Electoral Process like EVM/VVPAT.
- iv) To develop a culture of electoral participation and maximize the Ethical Voting etc.

<b>Yuva Shakti</b>	Aynul Hoque Choudhury	Co-ordinator
	Dr. Ruhul Amin	Member
	Nasir Uddin Ahmed	

### Objectives:

Earlier Youth Club replaced as Yuva Shakti is a Cell that works for driving the youths/students into right direction. It tries to create feeling of national integrity among the students irrespective to caste, creed, religion and language. The students of the College are coming of different segments and thus tried to give a moral values among them through organizing various programmes.

<b>Red Ribbon Club</b>	Aynul Hoque Choudhury	Co-ordinator
	Taibor Rahman Khan	Member
	Azizul Hoque Ahmed	
	Kanchan Choudhury	
	Dr. M. Seik Mozibar Rahman	

### Objectives:

Red Ribbon Club is the Cell that works for the development of health issue of the staff and students of the College. Basically, it deals with to educate students with spot-on and adequate information about HIV/AIDS/STI/sexuality and other related issues. Following are some important functions of the RRC;

- i) To cognize the youths about the sex and sexual abuse etc.
- ii) To sensitize the youth/students regarding care and support needs to get rid of panic of HIV & AIDS (PLWHA).
- iii) To create awareness among the youths about the health care services related to HIV/AIDS/drug use and other.
- iv) To organize and facilitate voluntary blood donation camps and mobilize the youth for voluntary blood donation.

<b>ICT Cell</b>	Aynul Hoque Choudhury	Co-ordinator
	Md. Jamir Uddin Ahmed	Member
	Dr. Shaikh Fokor Uddin Ahmed	
	Dr. M. Seik Mozibar Rahman	
	Dr. Samir Ali	

**Objectives:** The ICT Cell generally works for the overall development of information and communication of the College. Some of the important objectives of the Cell are mentioned as follows;

- i) To develop the ICT related issues in the College.
- ii) To develop College website and also to assist library in upgrading techniques.
- iii) To facilitate the faculties in different ICT related works.

<b>ECO-Club</b>	Begum Runa Laila Mazumdar	Co-ordinator
	Jakir Hussain	Member
	Kanchan Choudhury	
	Mohibul Hoque Choudhiury	
	Dr. M. Seik Mozibar Rahman	
	President, Student Union, FAAC	
	Secretary, Social Service Student Union, FAAC	

**Objectives:** Eco Club plays an important role in creating environmental awareness amongst the present as well as future generation. It keeps an inter-linkages with the sustainable Development. It keeps a bird eye view of maintaining overall environmental condition of the College and surroundings. Some of the important objectives of the Cell are mentioned as follows.

- i) To motivate the students of the College to keep their surroundings green and clean by undertaking plantation of trees.
- ii) To promote ethos of conservation of water resources by minimizing the use of water.
- iii) To sensitize the students about how to minimize the use of plastic materials and not to throw them in public places.
- iv) To organize awareness programmes such as Quiz, essay, painting competitions, rallies, etc. regarding various environmental issues and educate children about re-use of waste material & preparation of products out of waste.

	Latifa Begum	Co-ordinator
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<b>Media Cell</b>	Manju Ahmed	Member
	Kanchan Choudhury	
	Dr. Syed Atowar Rahman	
	Dr. M. Seik Mozibar Rahman	

### Objectives:

The Media Cell works for creating awareness among the students about the proper use of social media, inter-linkages with media (print and electronic) etc. However, it acts as the nodal Cell of keeping a close contact with fourth pillars of democracy about various College related issues.

<b>Library Advisory Committee</b>	D. Babor Ali	Co-ordinator
	Md. Abul Ali	Member
	Hazrat Ali	
	Ayan Ali Ahmed	
	Begum Runa Laila Mazumdar	
	Dr. M. Seik Mozibar Rahman	
	Md. Mahbubur Rahman	

### Objectives:

The Library Advisory Committee plays an important role in academic matter of the College. Following are some important functions played by the library of the College.

- i) To formulate policies for the all-round development of library and assist library in providing need-based information services.
- ii) To review the operational approach of the library and to rectify the necessary footsteps.
- iii) To evaluate the suggestions made by the library users and to implement it properly etc.

<b>NEP Task Force</b>	Dr. Samir Ali	Co-ordinator
	Md. Jamir Uddin Ahmed	Member
	Jakri Hussain	

### Objectives:

NEP Task Force Committee is basically formulated as per the instruction of State Govt. of Assam to look after all the NEP related matter. Following are some objectives of NEP Task Force Committee;

- i) To formulate policies for proper implementation of NEP as per the guidelines.
- ii) To take care of whether MDCs/IDCs, AECs, SECs are properly going on or not.
- iii) To apply and disseminate information coming from higher authority on NEP-2020.



iv) To evaluate the suggestions made by the Staff and Students on NEP related issues.

**Note: Principal i/c is the Chairman of all the above mentioned Cells and Committees.**

  
Chairman  
Internal Quality Assurance Cell  
F.A. Ahmed College, Garoimari  
Date.....

  
Co-ordinator  
Internal Quality Assurance Cell  
F.A. Ahmed College, Garoimari  
Date.....



Office of the Principal i/c  
**F.A. AHMED COLLEGE, GAROIMARI**  
P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137  
Website: [www.faacollege.org](http://www.faacollege.org):: E-mail: [faacollege1984@gmail.com](mailto:faacollege1984@gmail.com)

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## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

**Metric 6.1.1** The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

### Financial Autonomy of Cells in Accomplishing Activity

F. A. Ahmed College, Garoimari

Requisite Slip

Date: 18/08/2023

Name of the Applicant: Mohibul Haque Choudhury

Purpose: Expenditure pertaining to Counselling Program by Career Guidance and Placement Cell.

Sl. No.	Particulars	Quantity	Amount	Remarks
1.	Banner -	1 pc	480/-	
2.	Mike/sound/pedal -	1 set	1830/-	
3.	Refreshment (Poti/Viniani) -		1340/-	
4.	Gamasa/Balloon.	1pkt+1pkt	500/-	
5.	Snacks/Tea (for guests)		840/-	
6.	Water -	1 carton	140/-	
			/	
	G. Total-		5130/-	

Total Amount Required: 5130/-

Dr. M. Suk Mishra Rahman  
Verified by:-

Sanction Amount:  $5130 + 7680 = 12800/-$

Amount paid to as advance:-

Received by:- Mohibul Haque Choudhury

Sign. of the President, G.B.  
F. A. Ahmed College, Garoimari

Sign. of the Principal i/c  
F. A. Ahmed College, Garoimari

Saddam Offset Press

CASH MEMO/ JOB SHEET

Goroimari Bazar  
Dist-Kamrup(Assam)  
Cont.-9101068224  
Email-omea20@gmail.com

JOB NO.  
293

8-2023

DIGITAL MULTICOLOUR PRESS

Name: E. A. Ahmed College, Goroimari  
Address: ..... Ph: .....

ORDER DATE: ..... DELIVERY DATE: 17/08/2023

BILL DETAILS

Sl.No.	Particulars	Qty.	Rate	Amount
1.	Banner (Cumulative) 8x4 = 32	1	15	480/-
				Total 480/-
				Adv. ....
				Balance .....

500

(Four-hundred eighty only)

Terms & Conditions.

- 1. Delivery/ Part Delivery against full payment.
- 2. Due to any technical and electrical problem delivery date subject to change.

JOB DETAILS

Paper :  
Printing :  
Binding :  
Others :

Omed Ali  
Proprietor  
Saddam Offset Press  
Date: .....

118

কেচ মেসো  
**মা টেচ হাউচ**

ক্রমিক নং-

03

স্থানঃ- গৰৈমাৰী বজাৰ পোঃ অঃ- টুঙ্গপাৰা  
জিলা- কামৰূপ (অসম), পিন নং- ৭৮১১০৭

ফোন- 6000541937

তাৰিখ 17/8/23

ইয়াৰ দ্বাৰা চুক্তি পূৰ্ণ কৰা হ'ল যে, অহা ইং... তাৰিখ... বাবে  
ব পৰা... গাঁওৰ... ক সামগ্ৰী ভাৰত  
দিয়া হ'ল... তাৰিখ... বজাৰ আগে আগে সামগ্ৰীখিনি দিব লাগিব।

ক্র. নং	সামগ্ৰীৰ নাম	পৰিমাণ	ৰাম	টকা	পইচা
১	চকী				
২	তেল-বেগ				
৩	মালি- <i>Samsat</i>			1508/-	
৪	হাতি				
৫	চৰীয়া				
৬	হাশি				
৭	জগ				
৮	মগ <i>Fetool 3L</i>			350/-	
৯	কৰ				
১০	বেৰ কাপোৰ				
১১	জাম				
১২	টোপ-জাম				
১৩	চিমটা				
১৪	অনেট/হোতা				
১৫	বজা				
১৬	পাচি				
১৭	হিৰাল				
১৮	লাইট/হোলজাৰ				
১৯	ডাইনিং				
২০	বৰী				
২১	জৰুৱা				
২২	পৰা/কাপোৰ				
২৩	চিলি/চকিৰ কভাৰ				
২৪	অন্যান্য				
মিঃ মা সামগ্ৰী সমূহ অহা-চিৰাং মেসোৰ নিয়োগই সম্পূৰ্ণ মূল্য আশেই দিব লাগিব।				মুঠ	1850/-
নিয়োগকৰ্তা				স্বাক্ষৰ	
				তাৰিখ	

8-2023

0'00

৫/১/২৩

স্বাক্ষৰ কৰাৰ ক্ষেত্ৰত কেচ মেসোৰ দায়িত্ব

Sl. No.

**RAMDHENU CANTEEN**

F. A. Ahmed College, Garoimari

Dist. - Kamrup, Assam, PIN- 781137

Contact : 9394960977

071

Name: F.A. Ahmed College Date: 17/08/2023

Address: \_\_\_\_\_ Contact No. \_\_\_\_\_

Sl.No.	Particulars	Qty	Rate	Total Amount
1.	খিচুৰী - 1	15	20/-	300/-
2.	ফিৰিঙাখাত -	12	70/-	840/-
3.	খাত -	10	10/-	100/-
4.	চিৰ -	10	10/-	100/-

In words: One thousand  
three hundred and forty  
only

Total	1340/-
Advance	
Balance	

*[Signature]*  
Proprietor Sign.

Printed by- City Net Cafe, F. A. Ahmed College, Garoimari



BILL BOOK-CASH MEMO  
 Sold to M/s. PA. Caldas No. \_\_\_\_\_  
 Address \_\_\_\_\_ Date 17/8/23

Sl. No.	Particulars	Qty	Rate	Amount
				Rs.
1	2V2	20P	10	250/-
2	2V1/MT	20P	10	200/-
3	2V1/20	25P	10	250/-
4	2V1/2	2K	1	240/-
				<del>840/-</del> 840/-
Thank You E.&O.E Total Amount				840/-

\*Goods once sold can not be taken back.

Signature  
M. S. S. S.



ତାରିଖ: 17-08-2023

— ଅର୍ଥନୀତି —

୧) ବାବୁ (୨ ବର୍ଷ) ————— 140.00

୧୫୨୨୦୦୧୫୫

F. A. Ahmed College, Garoimari

Requisite Slip

Date: 18/08/2023

Name of the Applicant: Abdul Karim Al-Aman.

Purpose: Celebration of 77th Independence Day with 3 (three) days  
 'Har Gher Tizanga' procession conducted NSS Unit.

Sl. No.	Particulars	Quantity	Amount	Remarks
1	Banner	2pc	840/-	
2	Mike/sound box -	1 set	1500/-	
3	Snacks & Tea (18/08/23)		290/-	
4	Boat/Mug/Coconut/Ginger etc -		1160/-	
5	Japi -	1 pc	350/-	
6	Gamasa/flag etc -	7pc + 100 + 2pc	1650/-	
7	Tea/snacks/snacks -		1300/-	
8.	G.Total Big Gamasa	3pc	450/-	

9. Water 1 carton 140/-

Total Amount Required :-

7680/-

G.Total - 7680/-

Verified by:-

Ayan Ali Khan

Sanction Amount: 7680 + 5130/-

Amount paid to as advance:-

Received by: Abdul Karim Al-Aman

Sign. of the President, G.B.  
 F. A. Ahmed College, Garoimari

Sign. of the Principal i/c  
 F. A. Ahmed College, Garoimari

Saddam Offset Press

DIGITAL MULTICOLOUR PRESS

CASH MEMO/ JOB SHEET

JOB NO.

291

Goroimari Bazar  
Dist-Kamrup(Assam)  
Cont.-9101088224  
Email-amedu20@gmail.com

Name: F.A. Ahamed College, Goroimari  
Address: Ph:

ORDER DATE: DELIVERY DATE: 15/08/2023

BILL DETAILS

Sl.No.	Particulars	Qty.	Rate	Amount
1.	Banner 8x4 (with Sharaahi)	1 Pc.	15	480/-
2.	Banner (Probhat Phari) 6x4	1 Pc.	15	360/-
3.	Banner			840/-
Total				840/-
Adv.				
Balance				

Eight-hundred forty only

Terms & Conditions

- 1. Delivery/ Part Delivery against full payment.
- 2. Due to any technical and electrical problem delivery date subject to change.

JOB DETAILS

Paper :  
Printing :  
Binding :  
Others :

Amed Ali  
Proprietor  
Saddam Offset Press  
Date

# জাহিদুল টেন্ট হাউচ

ক্রমিক নং

406

স্থানঃ- পশ্চিমবঙ্গী বজাৰ (গক বজাৰ), পোঃ অঃ-টুকাপাৰা

জিলা-কামৰূপ (অসম)

ফোন- 9101989507

দিন- ৭৮১১৩৭

তাঃ 14/08/2023

F.A. Ahmed College

ইয়াৰ বাবে চুক্তি পৰ কৰা হ'ল যে অহা হ'লে  
 বৰ্ষাৰ আবেগেৰে সামগ্ৰী যিনি দিব নাগিব।

ক্রমিক নং	সামগ্ৰীৰ নাম	পৰিমাণ	দাম	টকা
1	চিয়াৰ			
2	ড্ৰেজ-বেগ	2		1500/-
3	ড্ৰি.কে. /মাইক ছেট			
4	হাতি			
5	কেবাই			
6	বালি			
7	জা			
8	মা			
9	চাক			
10	খোকাপেৰ			
11	জাম			
12	ট্ৰেপ জাম			
13	বল			
14	জেনেট/হোতা			
15	বজা			
16	ফেন			
17	ট্ৰিপাল			
18	লাইট/ছোলাজা			
19	জাইনিং			
20	ফুল ডেকোৰেচন			
21	বাজা চিয়াৰ			
22	পৰা/কাৰেট			
23	ছপেৰ			
24	অন্য			

বি.সং- সামগ্ৰী ভাঙা-চিঙা বা হেৰালে নিয়োজাই সম্পূৰ্ণ  
 মূল্য আদায় দিব নাগিব।  
 নিয়োজাৰ চহী

Jahidul Islam  
 মালিকৰ চহী

মুঠ 1500/-  
 আগমন  
 বাকী



14/8/2023

①	৩০০০	৫০০	
②	২০০	৩.৫০	১০০
③	৫০	৫.৫০	৩৬০
④	২৫০	৩.৫০	২৫০
⑤	১০০	১.৫০	১৫০
⑥	১০০	১.৫০	১৫০
			২০
⑦	১০০		১০০
			১০০
			১১৬

১১৬









**BILL BOOK :: CASH MEMO**

Order to M/s. F.A. Ahmed College

No. .... Date 14.9.23

Address.....

Sl. No.	Particulars	Qty	Rate	Amount ₹
	<u>Banana</u>	<u>3P.</u>	<u>150</u>	<u>450</u>
Thank You		E. & O.E.	Total Amount	<u>450/-</u>

*Saidul Islam*

Signature

\* Goods once sold will not be taken back.

ଉତ୍ତର -

୧। ମାମୁଁ ର କାର୍ଡ - 140/-

(ଏକମାତ୍ର ଲକ୍ଷ୍ୟ)

Mehrezul Islam  
15/08/2023